

## Seizure/Diabetes Notice

On rare occasions there may be a student in your class who has a medical condition which might result in loss of consciousness, suddenly different behavior such as not responding when spoken to, or a noticeable seizure involving uncontrolled twitching. If something like this happens in your classroom or any place else on campus, **immediately call Campus Safety at 559-453-2298**. It is wise to have this number programmed into your phone in advance. If you forget the number, there should be an Emergency Procedures sign in the room.

1. Call Campus Safety 559-453-2298
2. Give information regarding student and location
3. Give your name and phone number
4. Open door to classroom/office
5. Move furniture out of the way
6. Optional: Put student in side-lying “recovery position”
7. Remain calm; help will be there within minutes

Tell the Campus Safety dispatcher this is a medical emergency and give your location as specifically as you can. If known, also give the student’s name and any other information you know about the event. Give your name and a phone number in case anyone needs to contact you.

The dispatcher will send an officer to your location immediately and will call 911. On the Main Fresno campus, the dispatcher will also call a Residence Director to stay with the student until their emergency contact arrives; they will not be left alone. The RD will notify the student’s emergency contact.

Stay calm. Campus Safety and EMS will be there within minutes. Keep the other students calm and out of the way. Open the classroom door so the officer and EMS can find the location. You can ask a student volunteer to stand outside the door to further identify the location for responders.

No one expects you to perform first aid or any other medical procedures. However, there is basic precautionary measure you can do or direct others to do while you await assistance. If the student is unconscious, move all furniture out of the way and get the student on to the floor, if they are not already. A side-lying position (Video: [How to: Recovery Position](#)) is safest in all situations EXCEPT for a possible spinal injury. Simple gravity protects the airways in this position, so no further care is needed until EMS arrives. If you suspect a spinal injury, do not move the person except to keep their head from bumping into anything. Do NOT under any circumstances put anything in the person’s mouth!

After the scene has cleared, use your professional judgement to read the situation and mood of the class, including your own emotions, about whether you should continue the class, process the event together, or give students instructions about what to do instead of resuming the lesson. It is always appropriate, if you so choose, to pray for the student and for the emergency and medical personnel. Feel free to assure other students that we only call an ambulance because none of us have the medical training to know exactly how to care for a student's health. If the student is transported to the hospital, most of the time it is done as a precaution, not because there is likely to be any immediate danger to the student's life or well-being.

If other students are more than usually upset, there is care available through OnSite, Timely Care, or the Office of Spiritual Formation. The switchboard phone number 559-453-2000 will get the student connected to the appropriate office for information. If you or another employee needs aftercare, click this link to get information about the Employee Assistance Program: [Employee Benefits](#), or ask the switchboard operator to connect you to Human Resources.