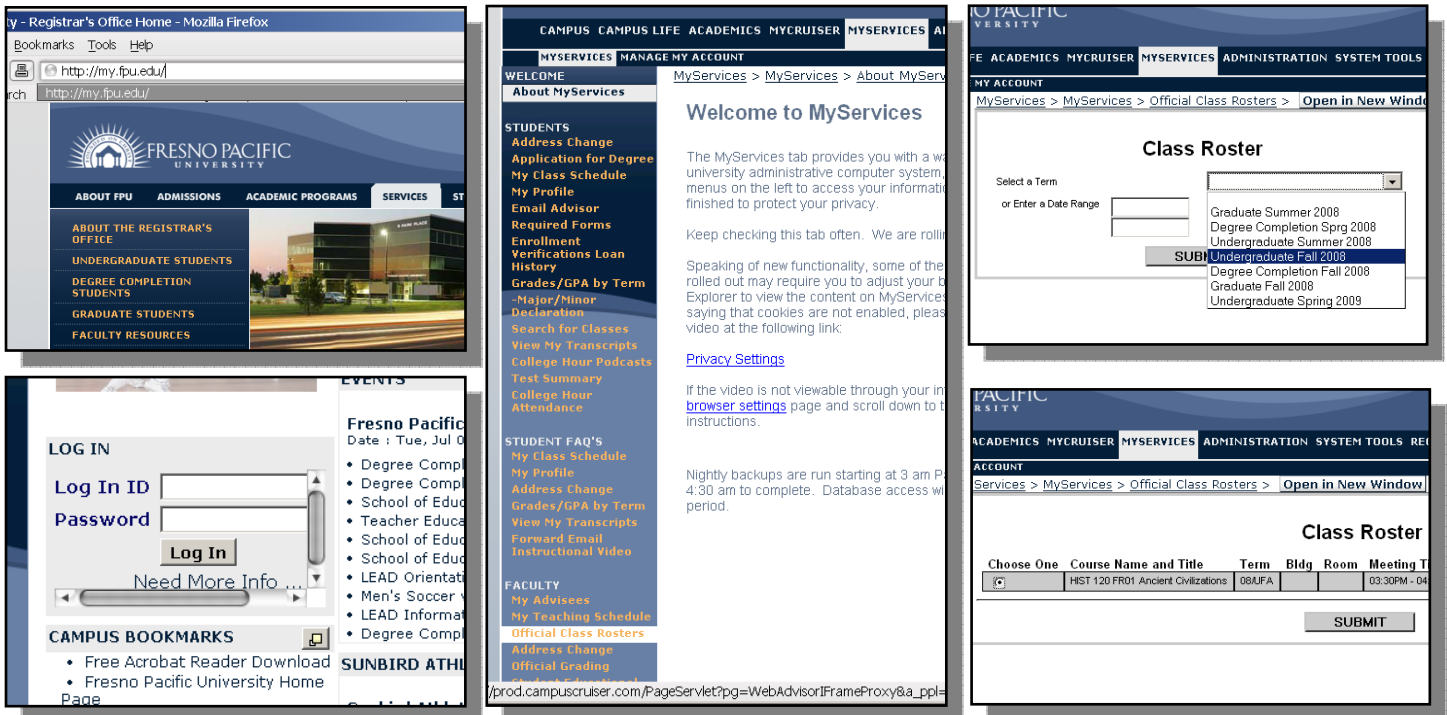


HOW TO VIEW YOUR OFFICIAL CLASS ROSTER



1. Go to <http://my.fpu.edu> and log in
2. Click on the MyServices tab
3. Under Faculty, click on Official Class Rosters (left)
4. Select a term from the drop-down menu or by entering a date range (choose only one)
5. After a term is selected, choose from one of the available courses; click submit

6. The following can be viewed on the Official Class Roster:
 - a. Course name and title
 - b. Instructor
 - c. Student names
 - d. Student ID
 - e. Student email (FPU only)
 - f. Pass/Audit
 - g. Class standing

For questions please contact Bryan Taylor at 559-453-2213.