

## APPENDIX I: Sabbatical Leave Proposal Template

### Title of Sabbatical Leave Proposal

*For the academic year:*

*20XX–20XX*

**Professor X**

*School of X*

Department of X

*Submitted to the Personnel Committee*

Fresno Pacific University

[Date Submitted]

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- I. Past sabbatical leave accomplishments if applicable (see Section 6.4.D for full guidelines)
  - II. Follow guidelines for application
  - III. List two colleague advisory supporters and attach two letters of support from colleagues

### SABBATICAL AGREEMENT FORM

I understand that my sabbatical will be for one term during the 20XX-20XX academic year. I further understand that in accepting this leave, I am responsible for returning to FPU for at least two years subsequent to the sabbatical and for submitting a report on the sabbatical activities. I will fulfill the purpose of my sabbatical as stated in my application.

I intend to be on sabbatical during the \_\_\_\_\_ term and have confirmed this with my departmental colleagues.

The following responsibilities will be covered in my absence:

Course/Administrative Function	How the course/administrative function (if applicable) will be covered

\_\_\_\_\_  
Faculty Signature Date

\_\_\_\_\_  
Program Chair's Signature Date

\_\_\_\_\_  
Division Chair's Signature (if applicable) Date

\_\_\_\_\_  
Dean's Signature Date