## THOMAS SUNNY, M.A.

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#### SCHOOL PSYCHOLOGIST

#### **PROFILE**

Licensed School Psychologist with 3+ years experience providing students consultation regarding psychological and behavioral issues. Versatile coach utilizes various assessments and evidence-based practices and techniques to assist in identifying appropriate interventions. Strong talent for collaborative care; adept at partnering with education teams, parents, and other stakeholders to develop action plans to address student psychological needs.

- Assessment and interpretation
- Consultation and training
- Instructional support
- Special needs assessment
- Direct interventions
- Program development
- Learning style assessment
- Educational planning
- Relationship skills
- Behavior modification
- Positive atmosphere promotion
- Crisis intervention

#### **EDUCATION**

## Master of Arts, School Counseling/School Psychology, Dual Program

Fresno Pacific University, Fresno, CA, May 2021

"The Attrition Rate of First-Generation High School Students: A New Perspective"

This dissertation examines a comparative study of high school students, tracing the rate and implications of attrition of first-generation individuals across California's central valley public school system.

Dissertation Defended: May 2021

## **Bachelor of Arts, Psychology**

University of California, Riverside, CA, May 2017

Concentration in behavioral science: child and family

## **CREDENTIALS & CERTIFICATIONS**

## **Pupil Personnel Services (PPS) Credential**

Fresno Pacific University, Fresno, CA, Jul 2021 – Jun 2026

## **School Psychologist National Certification**

National School Psychology Certification Board, Bathesda, MD, May 2021

#### PROFESSIONAL INTERESTS

- Quantitative and qualitative assessment
- Creating campus alliances
- Adaptive learning

#### **LANGUAGES**

Fluent in Spanish

## RELATED PROFESSIONAL EXPERIENCE

## **School Psychologist Intern**

Fresno High School, Fresno, CA, Aug 2020 - May 2021

Administered and interpreted various intellectual, behavior, social-emotional, and achievement assessments and scales. Participated in meetings, reviewed data, verified fidelity of progress monitoring, and conducted necessary standardized testing for students in academic and behavioral Response to Intervention (RtI) programs. Completed in-depth student clinical interviews. Observed and assessed classroom behavior and performance at teacher requests.

- Served as equity ambassador, expanding opportunities for diversity and inclusion to surrounding communities
- Improved testing and scoring protocols of achievement tests by faculty, ensuring proper processes
- Initiated re-evaluation of Student Assistance Team, creating 30% increase in care for freshmen students
- Increased participation in meetings with Spanish-speaking families (ESL), accurately translating vital information

## School Psychologist Intern

West Fresno Middle School, Fresno, CA, Aug 2019 – June 2020

Conducted psychoeducational intakes and evaluations for clients aged 11-13. Administered and interpreted various intellectual, behavioral, social-emotional, and achievement assessments and scales. Prepared comprehensive psychoeducational reports including detailed (research-based) recommendations based on assessment results. Conducted conferences, creating opportunities to consult and collaborate with parents, teachers, and administrators.

- Increased retention rate for at-risk students by 11%
- Developed instrumental college exploration curriculum, improving early intervention campus-wide efforts
- Reduced district's annual budgetary costs by forming community volunteer partnership program

#### **School Counselor Intern**

Washington Union High School, Fresno, CA, Aug 2018 – Jun 2019

Developed and guided small student groups to promote and build positive relationships as part of the Positive Behavior Intervention Support (PBIS) systems tier 2. Assisted in the College and Career Seminar class for 11<sup>th</sup> graders focused on building students' knowledge and interest in college by developing a list of colleges and careers, financial literacy, and SAT/ACT preparation. Collaborated with middle school counselors to complete 9<sup>th</sup> grade registration and master schedules for the Ag. Wonderful Program. Planned various financial aid workshops in English and Spanish for students and parents. In collaboration with district stakeholders planned the district-wide College and Career Fair.

- College attendees financial aid (FAFSA) completion 97%
- Reduced students discipline referral by 2% through small group interventions
- Participated in Students Study Teams (SST), IEP and 504 meetings

## **RESEARCH EXPERIENCE**

## **Primary Researcher**

Fresno Pacific University, Fresno, CA, Aug 2019 – May 2020

Analyzed data and presented findings to 100+ students and staff at a psychological research fair at Southern California Conferences on Graduate Research, Pasadena City College. Collaborated with peers to present and hold departmental workshops for undergraduate students. Managed the data collection and distribution for supervisors.

Distributed various research questionnaires to 240 participants with an 89% response rate

#### **Research Assistant**

University of California, Riverside, CA, Aug 2016 – May 2017

Wrote and designed family survey packets and instructional materials under the supervision of Clark Kent, Ph.D. Analyzed and organized experimental data on Microsoft Excel and statistical analysis software (SPSS). Conduced 2 different child psychotherapy studies designed by a graduate student.

Expanded child & family behavioral science department curriculum offering through successful research project

#### **PUBLICATIONS**

**Sunny, T.**, & Wilcox, J. A. (2019). Does it really matter? Students of color in public education. *Innovative Education*, 9(4), 19. http://doi.org/3354233121

Prince, D., Rouse, M.M., & **Sunny, T.** (2018). Working class students. *Journal of Educational Psychology*, 8(2), 22-23. http://doi.org/3443904343

## **PRESENTATIONS**

Prince, D., Rouse, M.M., & **Sunny, T.** (2018, April 9). Cognitive response in adolescents to divorce [Analyzing effects of divorce on social interactions with peers] Southern California Conferences on Graduate Research, Pasadena City College, Pasadena, CA.

**Sunny, T.** (2017, February 18). Los Angeles county early childhood program [Poster presentation outlining implications of preschool programming] Department of Psychology Student Symposium, University of California, Riverside, CA.

#### PROFESSIONAL AFFILIATIONS

- Crisis Prevention Institute (CPI) trained in Nonviolent Crisis Intervention, Aug 2020
- Member, National Association of School Psychologists
- Member, California School Psychologists Association
- Member, American Federation of Teachers California
- Member, California Education Association
- Member, Association of Advancement of Behavior Therapy
- Member, Honor Society of Phi Kappa Phi, Sep 2017
- Member, Kappa Delta Pi, Sep 2016
- Member, Sigma Delta Pi, Sep 2015

## **VOLUNTEERISM**

## **Mental Health Team Leader**

Fresno Health Initiative, Fresno, CA, Aug 2018 - Present

Provide guidance to team members regarding therapeutic strategies and interventions. Assume on-call responsibility in one-week rotation for entire agency caseload. Complete reviews of identified consumer and family members' progress in treatment. Accurately document clinical sessions and all services provided. Effectively articulate organizational goals and procedures to staff, administrators, and volunteers.

- Increase community's awareness of organization's resources through improving marketing practices
- Promoted to organization's team leader after 2 months of service

## **HONORS & AWARDS**

- Outstanding Graduate Student, Fresno Pacific University, Apr 2021
- National Association of School Psychologists (NASP) Student Leader, Fresno Pacific University, 2019 2020
- Presidential Scholar, University of California Honors Convocation, Apr 2017

## ANITA CAREER

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## KINESIOLOGY INSTRUCTOR

#### **PROFILE**

Motivated professional educator with proven skills in kinesiology instruction and application. Ability to communicate complex concepts, implement relevant research, and maximize learning. Driven to find solutions related to exercise, health, and physical function. Outstanding self-discipline, and experience working in teams. Enthusiastic instructor with a record of influencing and challenging students. Proficient in SMART Learning Suite and Blackboard Learn.

#### **SKILLS**

Leadership Skills, Classroom Management, Ability to Prioritize & Organize, Time Management, Active Listener, Creative Problem-Solving, Research-Minded Approach, Interpersonal Communication, Assessment Skills, Compassion & Empathy, Critical Thinker, Curriculum Design & Instruction

#### **ACADEMIC CREDENTIALS**

## Ph.D. in Women's Health, College of Kinesiology

September 2021 - Present

University of Nations, Washington, DC

Thesis: "Effects of sedentary lifestyle on women's perception of body image"

Examines the implications of non-activity and psychological body image perceptions affecting female participants.

Expected Date of Completion: December 2025

## Master of Arts - Kinesiology

May 2019

Fresno Pacific University, Fresno, CA

**Emphasis: Physical Education** 

#### Bachelor of Science - Kinesiology

May 2017

California State University Fresno, Fresno, CA

Emphasis: Exercise Science

#### **HONORS AND GRANTS**

Andre Hamer Postgraduate Prize (\$10,000), University of Nations, Washington, DC	October 2021
Dean's Scholarship, Fresno Pacific University, Fresno, CA	May 2019
Simons Graduate Scholarship, Fresno Pacific University, Fresno, CA	April 2019
Dean's List Award, California State University Fresno, Fresno, CA	May 2017

## **RESEARCH INTERESTS**

- Correlation between regular exercise and perception of body image amongst women
- Women's health in traditional Aboriginal communities
- Fitness trends amongst youth aged 11-17

## **TEACHING EXPERIENCE**

## Associate Instructor, Introduction to Exercise and Sport Studies

September 2019 - April 2020

University of Nations, Washington, DC

Facilitated a biweekly lecture series including a 1-week volunteer experience requirement for 75 students. Designed and marked assignments and created final exam content. Motivated and encouraged students to progress in their studies through utilizing technology, engaging the material, and demonstrating techniques.

- Took on additional responsibilities required, significantly improving departmental processes
- Asked to return as a teacher the following fall

Adapted from <u>University of Saskatchewan's Sample CV</u>, <u>Maryville University's Exercise Physiologist Description</u>, <u>eTeaches' 5</u>
<u>Achievements for a Teaching CV</u>, <u>ResumeGenius' Teaching Assistant Resume Example</u> & <u>St. Norbert College's CV Guide</u>.

### **Teaching Assistant, Foundations in Exercise**

Fresno Pacific University, Fresno, CA

January – April 2019

Assisted head professor in designing group project content. Liaised with exercise professionals in the community to organize volunteer opportunities for student. Independently supervised, assisted and mentored 40 students in groups and on an individual basis. Provided educational materials, including daily lesson plans and assignments.

- 97% of students achieved their predicted grade or above on final examinations
- Originated and implemented course technology content, improving student engagement by 85%

#### PROFESSIONAL EXPERIENCE

## **Athletic Development Director**

June – August 2017

Camp Oakhurst, Oakhurst, CA

Created athletic program activities for 10 day camps for children aged 5-12. Provided 1-on-1 support to campers with disabilities, providing modified activities to meet campers' needs. Adhered to local safety guidelines and procedures, ensuring campers' safety and wellbeing. Provided positive reinforcement and team-building skills.

- Developed rapport with parents/guardians, increasing annual registration retention by 35%
- Produced health promotion project to decrease/prevent injuries by 3 campers weekly

## **Coordinator – Healthy Girls Program**

January - June 20217

Young Women's Christian Association (YWCA), Fresno, CA

Developed and managed the Healthy Girls Program targeting girls aged 9-11 in 3 inner-city schools. Managed a group of 10 university volunteers who facilitated 6 hour-long sessions focused on developing positive body image, exercise, and healthy eating habits with groups of 20 girls. Created a final report and recommendations presented to both the YWCA Board of Directors and the Public School Division Board of Directors.

- Utilized technology, reducing volunteer absences by 40% by implementing team partnership challenge
- Extended programming to surrounding regional YWCAs, increasing youth served by 350+

## PROFESSIONAL INTERNSHIP EXPERIENCE

Student Intern February – April 2017

Health4You Training and Performance Center, Clovis, CA

Completed a 3-month internship with a personal trainer whose work focused on working with seniors with diabetes. Completed intake and follow-up forms to track client progress over a 6-week period and prepared sample meal plans to assist clients in reducing sugar intake.

- Presented key learnings to Center staff, resulting in improved future internship programming and structure
- Utilized intercultural competency skills, increasing outreach by 15% to underserved patient populations

## **RESEARCH EXPERIENCE**

Research Assistant April 2017

California State University Fresno, Fresno, CA

Closely analyzed participants disclosed medical history to assess any potential risks that exercise may pose. Performed fitness and stress tests on participants to determine their strengths and limitations. Monitored vital signs, such as heart rate, blood pressure, heart rhythms, and oxygen levels. Taught research participants how to perform exercises safely and effectively under the supervision of Lisa Great, Ph.D.

- Expanded participant pool and instrument measures to increase completion rate by 47%
- Discovered antiviral response in most participants through identifying inconsistent heart rhythms
- Leveraged research team of 5 to decrease study participants' wait time by 50%

#### **CONFERENCE PRESENTATIONS**

"Aboriginal Women's Engagement in Registered Health Programs" (November 2020). Perspectives in Exercise, Health and Fitness Conference, Sacramento, CA.

"Embracing Cultural Perspectives in Health and Wellness" (October 2020). American Society for Exercise and Sports, Phoenix, AZ.

FPU Career Development Center | Kinesiology Candidate | Sample CV | Updated 7.23.21

Adapted from University of Saskatchewan's Sample CV, Maryville University's Exercise Physiologist Description, eTeaches' 5

Achievements for a Teaching CV, ResumeGenius' Teaching Assistant Resume Example & St. Norbert College's CV Guide.

#### PEER REVIEWED PUBLICATIONS

**Career, A.**, Find, J., & Job, A. (2018). Seeking acceptance: Young women's perceptions of body image. *Journal of Sport and Exercise Psychology, 36*, 208-221.

**Career, A.** & Job, A. (2018). Effects of multi-generational obesity on body image. *Journal of Applied Psychology, 40*, 338-352.

#### **COMMUNITY ENGAGEMENT**

#### **Blood Drive Volunteer**

September 2021 - Present

American Red Cross (Fresno Pacific University Fall Blood Drive), Fresno, CA

Collaborate with campus Health Center to publicize event across all campuses. Develop flyers to post campus wide, utilizing strong creativity skills. Organize group of 30 student volunteers to support drive efforts and aid patients.

Leverage social media marketing techniques, resulting in 30% increase in student donors

#### **ATHLETICS**

## **Cross Country and Track Division I Athlete**

Academic Years 2013 - 2017

California State University Fresno, Fresno, CA

Achieved team cohesiveness by organizing athletic awards events. Used effective teamwork and communication skills while competing in meets. Successfully managed athletic participation and academic scholarship.

- Developed leadership skills by serving as team captain for 3 consecutive seasons
- Attended state championships in April 2016 and April 2017

## **Mary Smith**

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#### MULTIPLE SUBJECT ELEMENTARY SCHOOL TEACHER

Enthusiastic professional educator with high aspirations for students, committed to strengthening children's growth and enabling them to realize their learning objectives. Verified record of diligence and supporting diverse populations spanning 5 years. Skilled in the development and implementation of creative techniques to maximize learning and student engagement. Recognized as a loyal, dependable, and conscientious instructor.

## <u>Skills</u>

- Classroom management
- Diverse subject knowledge
- Crisis intervention

- Time management
- Standard-based lesson planning
- Departmental Management

- Restorative justice approach
- Student support

Curriculum design & instruction

- Special needs assessment
- Imaginative thinking
- Coaching extracurricular sports

## **Credential**

Multiple Subject Teaching Credential Fresno Pacific University | Fresno, CA

December 2021

## **Education**

Bachelor of Arts, Arts Administration Fresno Pacific University | Fresno, CA GPA 3.9 May 2015

## **Distinctions**

Recipient, Outstanding Graduate Student Teaching Award, Fresno Pacific University Recipient, Highest Honors, Fresno Pacific University Recipient, Presidential Scholarship, Fresno Pacific University

December 2021 2013, 2014, 2015

ersity August 2012

## **Related Experience**

## Substitute Teacher (K-12)

Fresno Unified School District | Fresno, CA

September 2021 - Present

Implement innovative strategies for teaching English Language Learners (ELL). Ensure adherence to teachers' substitute notes and lesson plans. Apply appropriate learning theories for individuals with varying needs. Encourage development of interpersonal and coping skills. Enable students to access additional lesson resources 24/7 through technology utilization. Liaise with parents/guardians to confer on students' progress.

- Recognized with the Agent of Change Award for championing economically challenged youth
- Introduced educational software to optimize the efficiency of lessons
- Increased classroom literacy rate by 13% through implementation of weekly reading program

## **Student Teaching Experience**

January 2020 - May 2020

Clovis West High School | Clovis, CA | 30 hours Baird Middle School | Fresno, CA | 30 hours

Observed fulltime teachers' lessons and strategies for classroom management. Created and implemented 4 weekly lesson plans for middle school and high school students in science, math, and English. Wrote and updated individual education plan (IEP) objectives for students from varying socioeconomic backgrounds. Conducted pupil assessment and collected behavioral data to present in parent/teacher conferences.

- Improved content/slideshows to inspire classes that were initially disengaged with learning
- Increased the number of students achieving grades A or B in writing by 32%
- Implemented history revision sessions, contributing to enhanced student examinations performance

## **Residential Counselor**

Five Acres | Madera, CA

### August 2018 - February 2020

Supervised daily tasks, including mealtimes, chores, and recreation in group home environment with emotionally troubled children and teens from diverse ethnic backgrounds. Accompanied teens on educational and social outings while fostering a safe and nurturing environment.

- Increased onboarding efficiency through coordinating and streamlining training programs
- Improved referral system by 35% by spearheading increased marketing campaigns
- Developed therapeutic treatment program, decreasing crisis interventions by 20%

#### Senior Childcare Worker

## Seasonal, December 2016 - August 2018

Oak Den Institute | Three Rivers, CA

Supervised staff and dormitory of 30+ girls experiencing emotional trauma. Administered and supervised therapeutic holds and ensured proper physical, mental and emotional treatment of clientele.

- Managed and developed volunteer programs, improving intergenerational group participation
- Decreased inpatient group emotional outbursts by 40% by implementing de-escalation techniques
- Partnered with outside agencies to promote treatment options, resulting in increased client support

## **Professional Experience**

## **Promotions Manager**

CTB Radio | Fresno, CA

December 2014 - September 2016

Trained, mentored, and met regularly with 6 interns to encourage professional development and goal achievement. Facilitated group brainstorming sessions to create printed, email and social media campaigns. Created strategies to identify target needs and effectively promoted sales and website giveaways.

- Increased company compliance with federal guidelines to 100% for business unit teams
- Managed donor accountability system, improving contribution retention and communication by 15%

## **Promotions Assistant**

June 2013 - December 2014

CTB Radio | Fresno, CA

Worked as member of promotions team to develop new marketing strategies and assess value of ongoing outreach methods. Established rapport with local community through quarterly promotional events.

Promoted to primary liaison for contest winners within 2 months of employment

## **Community Involvement**

#### **Founder & Master of Ceremonies**

Revolution 559 | Fresno, CA

January 2017 - Present

Develop partnerships between neighboring colleges, industries, and non-profit organizations to promote shared monthly fine arts and music performances.

Coach February 2020 - June 2020

Advent Group Ministries Girls Basketball Team | Fresno, CA

Organized and coached 10 teenage girls to Pro-Com Athletic League Championship. Taught the basics of playing basketball by demonstrating techniques and plays, running drills, and speaking about teamwork.

## **Leader, Natural Church Development Team**

November 2018 - June 2020

Advent Lutheran Church | Clovis, CA

Manage team of 10+ individuals through training and teaching sessions to develop enriching faith culture through curriculum development, artistic expression, and intercultural competency.

## **Teaching Interests**

- Phonetics
- Literary translation
- Creative and artistic expression and application

## **Certifications & Trainings**

Certified in Standard First Aid and Cardiopulmonary Resuscitation (CPR)

American Red Cross | Washington, DC

May 2020

## **Special Instructional Training**

February 2021

Pathways Corporation | Denver, CO

## **Publications & Presentations**

- **Smith, M.** & Williams, F. (2020). An in-depth analysis of artistic expression and its origins. *The Exemplary Arts Association, 11*(2), 22. http://doi.org/40395866
- **Smith, M.** (2021, February 1). *Complex curriculum comparisons* [Poster presentation detailing California curriculum standardization] Department of Education Student Symposium, University of California, Riverside, CA.

## **Invited Speaking & Conferences**

EmpowHER (master of ceremonies). Interviewed panel of female career professionals. Fresno, CA. May 2019

National Conference for Professionals (roundtable facilitator). "Afro-Asian Poetry." Atlanta, GA. June 2018



## SOPHIA **MANNING**

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linkedin.com/in/sophiamanning

Date of Birth: 12/12/1988
Place of Birth: London, England
Nationality: British
Gender: Female

## **Profile**

Enthusiastic and devoted **Foreign Language Teacher** with excellent communication skills demonstrated by 10 years of teaching experience. High degree of fluency in teaching English to speakers of other languages (TESOL Certified), Spanish, French, and Latin; specializes in managing students and maximizing learning opportunities in diverse classroom settings. Extensive travel, study, and residence experience across Europe and Asia countries.

- Excellent communication skills
- Works effectively with parents
- Interactive teaching/learning
- Able to manage/resolve conflict
- Effective listening skills
- Innovative lesson planning
- Learning style assessment
- Differentiated instruction
- Grammar & language learner
- Instructional best practices
- Patient, empathetic & caring
- Utilize technology effectively

# Education, Credentials and Certifications Master of Arts: Foreign Language Education

5/1/2017, London University - London, England

"A Test of Bartholomew's Four-category Language Model of Attachment in a Clinical Sample of Adolescents" This dissertation examines a small sample of children, measuring their individualized levels of attachment as it relates to language development.

Dissertation Defended: May 2017

## Single Subject Teaching Credential: Language

5/1/2015, State of London Commission on Teaching Credentialling – London, England

## Bachelor of Arts: Intercultural and Religious Studies

5/1/2013, Fresno Pacific University – Fresno, California, United States of America

## Teaching English to Speakers of Other Languages (TESOL) Certification

5/1/2013, Fresno Pacific University - Fresno, California, United States of America

**Teaching Interests:** TESOL, Intercultural Communication, Language Acquisition, Foreign Translation, Organizational entry/Career development, Organizational Communication

**Languages:** Extensive written and spoken fluency in English (teaching English to speakers of other languages), Spanish, French, Latin

## Relevant Experience Language Instructor (TESOL)

9/1/2019 to Current, Covenant High School - Hong Kong, China

Teach English courses remotely to students in Grades 6-8. Provide high-quality language lesson development and delivery. Advise co-curricular clubs and activities. Maintain accurate records and grades for students. Prepare coursework, utilizing materials teaching interventions effectively. Focus instruction on improving students' grammar, listening, written, and speaking skills. Originate all coursework, including quizzes and reading samples.

- Utilize Direct Method teaching model, improving learning outcomes by 35%
- Record and compile confidential data received by parents, decreasing student absences by half
- Implement restorative justice approaches throughout classroom to ensure safety, health and management

## Foreign Language Teacher (Spanish and French)

9/1/2017 to 5/1/2019, London High School – London, England

Taught Spanish/French courses to students in Grades 4-6. Participated in on-going planning, development, and evaluation of curriculum. Implemented a variety of instructional strategies to provide equity and excellence to students of all ability levels. Worked cooperatively with other teachers in developing and sharing curriculum strategies. Participate in all staff and department meetings consistently.

- Earned highest teaching evaluations among non-tenured-track instructors
- Integrated state-of-the-art technology, improving curriculum application by 45%
- Developed new, writing-intensive language-development approach to course

## Foreign Language Teacher (Latin and Spanish)

9/1/2015 to 6/1/2017, Mount Academy - London, England

Implemented diverse approaches to ensure both language and academic success. Analyzed student learning and plan and administer a variety of appropriate assessments. Collaborated with colleagues and actively participate grade level and school level teams. Ensured effective and positive parent communication. Coordinated the Diversity Club and planned annual trips and regular meetings.

- Initiated innovative virtual teams project to increase peer-to-peer collaboration by 80%
- Served as liaison among Admissions Office, deans and faculty to improve recruitment efforts

## Foreign Language Teacher Intern

10/1/2013 to 7/1/2015, Winston Secondary Academy – London, England

Gained experience and knowledge in best practices of instructional methodology in language education for students grades 6-9. Planned and taught between 3-8 foreign languages courses daily, rotating between Latin, Spanish and French instruction. Referred students requiring additional support to tutoring, supporting individualized learning.

- Articulated lesson design for academy planning, substantially increasing admissions efforts
- Launched TESOL after-school program to expand community language learning

#### **Publications and Presentations**

**Manning, S.** (2020). Attachment representations in a sample of adolescents diagnosed with language learning disorders. *Child and Adolescent Language Education, 14*(2), 44-45. http://doi.org/55993049

**Manning, S.** (2018). Eight-month stability of children's' internal models of language attachment. *Poster presented at the 13<sup>th</sup> Annual TESOL Convention*, Simon Fraser University, Burnaby, BC.

Williams, R. F., & **Manning, S.** (2019). Individual differences in attachment representations and the ability to identify emotional expressions. *TESOL Education*, *3*(1), 32. http://doi.org/3300290290

## Volunteerism

## Program Leader (TESOL Afterschool Program)

9/1/2019 to Current, China Primary School – Hong Kong, China

Provide guidance to team members regarding TESOL interventions and techniques, ensuring proper teaching and administration. Effectively articulate organizational procedures and goals to volunteers and school administrators. Follow-through on every parent request directly. Accurately document student sessions and all services provided.

- Continuously improve instructional material, increasing program completion rate by 45%
- Developed liaison with parents, students, volunteers, and administrators effectively improving collaboration

#### Awards and Honors

- Recipient, Outstanding Teacher Award, London High School, 6/2019
- Recipient, Commonwealth Scholarship, London University, 9/2017
- Recipient, Outstanding Scholar Award, Fresno Pacific University, 5/2013
- Recipient, Presidential Scholarship, Fresno Pacific University, 9/2000

#### **Committees**

- Member, London Educational Growth Committee, City of London, 11/2013 to 5/2019
- Chair, Senate Committee on Academic Planning, Winston Secondary Academy, 11/2013 to 5/2015