



**GRADUATE REFERENCE FORM**

**THIS SECTION IS TO BE COMPLETED BY THE APPLICANT**

Applicant Name \_\_\_\_\_ Date of birth \_\_\_\_\_

Last four digits of SSN \_\_\_\_\_ Graduate program \_\_\_\_\_

Check one:

- I waive my right to access the letter of recommendation under the Family Education Rights and Privacy Act of 1974.
- I retain my right to access the letter of recommendation under the Family Education Rights and Privacy Act of 1974.

Signature of applicant (type full name) \_\_\_\_\_ Date \_\_\_\_\_

**THIS SECTION IS TO BE COMPLETED BY THE EVALUATOR**

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Organization \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP

1. How long have you known the applicant? \_\_\_\_\_

In what relationship? \_\_\_\_\_

2. Please compare the applicant to other professionals in his/her field using the scale below.

	Exceptional	Above Average	Average	Below Average	No basis for judgment
Intellectual ability					
Communication skills					
Interest and enthusiasm					
Contribution potential in field					
Emotional maturity					

**PLEASE ANSWER THE FOLLOWING QUESTIONS ON A SEPARATE SHEET OF PAPER**

1. Describe the applicant's leadership potential and/or ability.
2. Describe the applicant's strong points. Include special abilities.
3. Describe any area(s) that are challenges for the applicant.
4. Discuss the applicant's overall ability to complete graduate study, his/her general character, openness to change and potential as a leader in his/her chosen field. Compare applicant to other professionals you know in this field.

**CHECK ONE**

- I recommend the applicant for graduate study at Fresno Pacific University
- I do not recommend the applicant for graduate study at Fresno Pacific University
- I recommend the applicant with this reservation \_\_\_\_\_