Prepared with input from

Javier Campos, Chief, Department of Campus Safety
Sean Bradbury, Sergeant, Department of Campus Safety
Robert Lippert, Vice President, Chief Financial Officer
Michael Allen, Registrar
Randy Worden, Dean of Student Life
Andrew J. Rodríguez, Corporal, Department of Campus Safety
Marylou Miller, Executive Director of Human Resources
Pam Schock, Assistant Dean Student Life

The following FPU employees will be involved in the ongoing implementation of this policy:

<table>
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<tr>
<th>Position</th>
<th>Responsibilities</th>
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<tbody>
<tr>
<td>Senior Vice President, Chief Financial Officer</td>
<td>Primary oversight</td>
</tr>
<tr>
<td>Chief, Department of Campus Safety</td>
<td>Primary responsibility for overall implementation</td>
</tr>
<tr>
<td>Dean of Student Life, Director of Residence Life</td>
<td>Notification &amp; education of TUG students, Crime &amp; Fire Reporting</td>
</tr>
<tr>
<td>Residence Directors, Resident Assistants</td>
<td>Crime &amp; Fire Reporting</td>
</tr>
<tr>
<td>President &amp; Cabinet</td>
<td>Authorization of timely warnings for emergencies</td>
</tr>
<tr>
<td>Health Center Nurse</td>
<td>Drug, alcohol, and sexual abuse education</td>
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<tr>
<td>Director of Human Resources</td>
<td>Notification &amp; education of employees and prospective employees</td>
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<tr>
<td>Directors of Admissions</td>
<td>Notification of prospective students</td>
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<tr>
<td>Director of Athletics, Coaches</td>
<td>Crime &amp; Fire Reporting</td>
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<tr>
<td>Faculty Mentors/Advisors</td>
<td>Crime &amp; Fire Reporting</td>
</tr>
<tr>
<td>Director of Facilities</td>
<td>Landscape Safety</td>
</tr>
</tbody>
</table>
The following need to be notified of this policy and FPU crime statistics:

- Students
- Faculty
- Staff
- Prospective Students
- Prospective Faculty
- Prospective Staff

Questions about this policy may be directed to the Chief of Campus Safety.
Annual Security and Fire Safety Report
2014

Department of Campus Safety
4866 E. Butler Avenue
Fresno, CA 93702
(559) 453-2298
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**Fresno Pacific University Annual Security and Fire Safety Report**
DEPARTMENT OF CAMPUS SAFETY

The Fresno Pacific University Department of Campus Safety Main Office is located at 4866 E. Butler Avenue, while the Department of Campus Safety dispatch center is located at 1719 S. Winery Ave (on Winery Avenue south of Hamilton Avenue) in the Facilities Management Building of the Main Campus. The department is staffed and operational 24 hours a day, seven days a week, year round. Campus Safety Officers patrol the Fresno Campus 24 hours a day. The North Fresno, Merced, Visalia, and Bakersfield Centers are patrolled by uniformed Campus Safety Security Guards when class is in session. The campuses in North Fresno, Visalia, Bakersfield and Merced are not operational on a 24-hour/day basis and thus are not patrolled on a 24 hour basis.

Contacting Campus Safety

- Address 4866 E. Butler Avenue Fresno, California 93727
- Phone Number (559) 453 – 2298
- Business Line (559) 453 – 4615
- Office Hours Monday – Friday 9AM – 5PM

Campus Safety Enforcement Authority

The Department of Campus Safety’s goal is to ensure the safety and security of faculty, staff, students and visitors. This goal is carried out via vehicle patrols, foot patrols, bicycle patrols, escorts, preparing written reports of crimes and incidents, observation and reporting concerns. Campus Safety Officers are not sworn peace officers. All full-time officers are registered with the California Department of Justice, Division of Consumer Affairs as security officers and are licensed to BSIS standards. The Department of Campus Safety works closely with the Fresno Police Department and other local, state and federal law enforcement agencies, reporting all serious crimes to the agency having jurisdiction. The Fresno Police Department responds to the main campus and the North Fresno Center when immediate response is requested, since the campuses are within the City of Fresno city limits. The Visalia Police Department responds to the Visalia campus, the Bakersfield Police Department responds for the Bakersfield campus and the Merced Police Department responds to the Merced center. Campus Safety officers and Security Guards may affect a private person’s arrest per PC 837.
Memorandum of Understanding

Fresno Pacific Campus Safety currently has a MOU in place with the Fresno Police Department which clarifies our relationship, and establishes our roles and responsibilities as campus safety officers.

CAMPUS SAFETY SERVICES

Security and Access to Buildings

Generally, buildings on the campus are open Monday through Friday, 7:00 A.M. to 10:00 P.M. and closed on the weekends and holidays unless classes or other authorized functions have been scheduled. Department of Campus Safety personnel are prepared to assist those needing access to a building or classroom. University identification must be provided upon request and authorization to enter a building/classroom must be documented and on file with the Department of Campus Safety prior to granting access afterhours.

Safety and Crime Prevention Education

Safety and security information is presented annually at traditional undergraduate new student orientation. This information is also presented annually with students who live in campus housing. For other students this report, which contains safety and crime prevention information, is posted on the university web site. Students are notified of its existence annually.

Reporting Crimes and Requesting Assistance

Reporting crimes is vital to achieving our goal of providing a safe learning and working environment for the campus community. Persons who are either a victim of or witness to a crime should report the occurrence as soon as is practical to either the Department of Campus Safety or their local law enforcement agency. Reporting such occurrences by either victims or witnesses may be accomplished on a voluntary basis. At times, sensitive situations may occur and the Department of Campus Safety Officers may cooperate with individuals on a confidential basis. However privileges of confidentiality in criminal matters that are referred for prosecution in a court of law may be subject to exposure. The main campus and the North Fresno campus will work with the Fresno County District Attorney’s Office on these matters. The Visalia Center will work with the Tulare County District Attorney’s Office and the Bakersfield Center will work in conjunction with the Kern County District Attorney’s Office. The welfare of the victim(s) is paramount whether faculty, staff, students or guests to Fresno Pacific University.
Housing residents may also contact the Department of Campus Safety for response by on duty Campus Safety Officers. To report a crime or incident, call (559) 453-2298, or for emergencies, call 911 from any campus telephone.

**Emergency Telephones**

Emergency telephones have been placed throughout the main campus and in building elevators. They are marked on the campus maps. To operate the telephones within the boxes, open the door and dial 2298 for Campus Safety or Dial 911 for Emergencies.

If you dial 911 for an Emergency, you will be connected with a Fresno Police Department Dispatcher. Be prepared to provide the following information:

- Your name, telephone number, and location.
- Describe the incident as clearly and accurately as possible.
- Do not hang up. Let the call taker providing the help end the call. More information may be requested.

**Cell Phones**

If you are making an emergency telephone call from a cell phone, it is advisable to dial (559) 453-2298 rather than emergency 911 as calls made from cell phones are answered by the California Highway Patrol. The California Highway Patrol dispatcher must be advised that your call is from Fresno Pacific University and your specific location must be provided, possibly delaying assistance. The Highway Patrol Dispatcher should connect the call to local law enforcement. When connected to the Campus Safety Dispatcher, be prepared to provide the above mentioned information.

**Emergency Phone Towers**

To operate the 13 foot tall tower type emergency phones push the button located on the front and to the right of the silver speaker box to summon help. Be prepared to provide the above mentioned information.

**Safety Escort Services**

Radio-equipped, uniformed and trained Campus Safety Officers are available to accompany students, staff, faculty and visitors to and from their destinations on the main campus 24 hours/7 days a week. Call (559) 453-2298 or locate any emergency phone and request a safety escort.
Safety Survey

Upon request Campus Safety Officers will evaluate any university facility and make recommendations to increase personal safety and strengthen crime prevention. To arrange for a Safety Survey call the Department of Campus Safety at (559) 453-2298.

Lost and Found

The Department of the Campus Safety is the official clearing house for all property lost or found on University property. Found property is retained by the Campus Safety Office for 90 days. All found property, including bikes, is donated to a local charity at the end of the retention period. If you discover an item of personal property belonging to another or wish to retrieve an item, please contact the Department of Campus Safety at (559) 453-2298.

Timely Warnings

Code of Federal Regulations 668.46(e). In the event that a situation arises, either on or off campus that in the judgment of competent university authority constitutes an ongoing or continuing threat, a campus-wide timely warning will be issued. The timely warning bulletins must be related to a crime that is reportable under The Clery Act and represents a threat to the campus community; i.e. murder, robbery, sexual assault, arson, etc.

Persons with information warranting a timely warning should report the circumstances to the Department of Campus Safety Dispatch Center, 1719 S. Winery Avenue or other university supervisory personnel. The university president and cabinet, in consultation with the Chief of Campus Safety or his designee, will approve all timely warnings prior to posting.

Reasonable steps will be taken to notify campus personnel, including but not limited to emails, text messages, cell phones, voice messages, and/or public postings, as appropriate to the situation. Students, staff and faculty who wish to sign up for the cellular telephone emergency notification service can do so online by logging into (Campus Cruiser) and following the prompts. A notification of this opportunity is made annually.

Persons with information warranting a timely warning should report the nature of the warning to the Department of Campus Safety or other university supervisory personnel.
Emergency Response and Evacuation Procedures

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus, the university will use this process:

- Confirm that such an emergency exists;
- Determine the appropriate segment or segments of the campus community to receive a notification;
- Determine the content of the notification; and
- Initiate the notification system.

FPU will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the emergency notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain the situation or otherwise mitigate the emergency.

The university president and cabinet, in consultation with the chief of campus safety or his designee, will be responsible for the emergency response and evacuation procedures.

Reasonable steps will be taken to notify campus personnel, including but not limited to personal visits by Campus Safety Officers, personal visits by President’s Cabinet members, emails, text messages, cell phones, and/or voice messages, as appropriate to the situation. Students, staff and faculty who wish to sign up for the cellular telephone emergency notification service can do so online by logging into Campus Cruiser and following the prompts.

On at least an annual basis the Senior Vice President will instruct the Department of Campus Safety to conduct a test of the emergency response and evacuation procedures, including:

- Tests that may be announced or unannounced.
- Publicizing its emergency response and evacuation procedures in conjunction with at least one test per calendar year.
- Documenting, for each test, a description of the exercise, the date, time, and whether it was announced or unannounced.

Tests are defined as regularly scheduled drills, exercises, and appropriate follow-through activities designed for assessment and evaluation of emergency plans and capabilities.
Lighting and Landscape Safety

Campus Safety Officers work closely with facilities personnel regarding lighting and landscaping maintenance to enhance safety and crime prevention. Campus Safety Officers will often notify facilities personnel in the event any of the university lights are not functioning or should physical facilities need addressing.

ANNUAL SECURITY AND FIRE SAFETY REPORT

Introduction

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act was enacted by the United States Congress and signed into law by President George H. W. Bush in 1990. In addition, new federal regulations were published October 29, 2009 by the U.S. Department of Education.

These federal regulations apply to all institutions of higher learning, both public and private, that participate in any federally funded student aid programs. They also require these institutions to publicly disclose three years of campus crime and fire statistics and basic security policies.

To be in compliance with federal regulations, Fresno Pacific University has several obligations. They fall into three main categories: 1) policy disclosure, 2) records collection and retention, and 3) information dissemination. The next several pages present the crime and fire statistics from the past three years. Policies and guidelines for security and fire safety follow.

The Campus Security Act

This Annual Security and Fire Safety Report is prepared annually by the Department of Campus Safety. It includes crime and fire safety data, along with policies pertaining to campus safety, crime, and fire safety. This Annual Report is published prior to October 1st of each year and distributed to all students and employees of Fresno Pacific University via the Campus Safety website: 
http://www.fresno.edu/campus_safety

Current students and employees will be notified via Fresno Pacific University email of the Annual Security and Fire Safety Report’s publication. This Annual Report is also available to prospective students and prospective employees via the Campus Safety website. To obtain a printed copy of the report, please contact the Campus Safety office at (559) 453-4615.
Campus Security Authorities

The U.S. Department of Education defines Campus Security Authorities as:

- A campus police department or a campus security department of an institution.
- Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department under paragraph (1) of this definition, such as an individual who is responsible for monitoring entrance into institutional property.
- Any individual or organization specified in an institution’s statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. If such an official is a pastoral or professional counselor as defined below, the official is not considered a campus security authority when acting as a pastoral or professional counselor.

Crimes reported to Campus Security Authorities are included in the University’s crime statistics. Fresno Pacific University recognizes the following personnel as Campus Security Authorities:

- Campus Safety personnel
- Student Development and Residence Life personnel
- Faculty Advisors
- Athletic or Academic Team Coaches
- Directors, Deans, and Department Heads

These Campus Security Authorities are required to report crimes to the Department of Campus Safety. The designation of Campus Security Authority as defined by the Department of Education is for the purposes of reporting crimes only. It does not indicate any authority or responsibility to investigate crimes. It shall be the responsibility of the Department of Campus Safety to investigate reports of criminal activity on campus.

Report to the Department of Education

Campus Safety collects all crime and fire safety statistics for each of Fresno Pacific University’s campuses. This data is reported to the United States Department of Education via an annual web-based data collection.
Records Collection and Retention

FPU is required to keep some campus records and to request records from law enforcement agencies. Records of crimes and fires reported to campus security authorities are kept. A reasonable good-faith effort is made to obtain certain crime statistics from appropriate law enforcement agencies and to include it in an annual security report and the Web-based report to the Education Department. A daily Crime Log and a daily Fire Log are open to public inspection and available at the Department of Campus Safety.

Information Dissemination

To provide campus community members with information necessary to make informed decisions about their safety, information is disseminated in several ways. Unless otherwise noted, the Vice President for Finance and Business Affairs in conjunction with the Department of Campus Safety is responsible to see that the policies and procedures are carried out.

- A timely warning of any Clery Act crime that might represent an ongoing threat to the safety of students and/or staff is provided. The President and his cabinet are responsible to see that timely warnings are carried out.
- Emergency notification procedures will be followed if there is an immediate threat to the health or safety of students or employees.
- Access to the crime log and the fire log is provided during normal business hours at the main campus and at the centers.
- An annual security and fire safety report is posted on the university website and all current students and employees are notified via email annually by October 1. A printed copy is available from the Department of Campus Safety.
- Prospective students and employees are also notified about the content and availability of the report. The directors of admissions are responsible to inform prospective students and the director of human resources is responsible for informing prospective employees.
- The campus community is informed where to obtain the information about registered sex offenders later in this report.
- FPU crime statistics and fire statistics are submitted to the Education Department through the Web-based data collection system
CRIME REPORTING

Hate Crimes

Crimes or incidents involving the degradation of any race, religion, creed, life/sexual orientation will not be tolerated. Incidents of a criminal nature shall be submitted to the proper authorities for prosecution.

Geographic Area Associated with Fresno Pacific University

The Clery Act requires that institutions disclose statistics for offenses committed in certain geographic locations associated with that institution. Fresno Pacific University includes the following locations. All crimes, including hate crimes, are disclosed by geographic location.

Main Campus
1717 S. Chestnut Avenue
Fresno, CA 93702

Separate Campuses (Regional Centers)

North Fresno Center
5 River Park Place West,
Suite 201 & 301
Fresno, CA 93720

Bakersfield Center
11000 River Run Boulevard
Suite 200
Bakersfield, CA 93311

Visalia Center
245 N. Plaza Drive
Visalia, CA 93291

Merced Center
3379 “G” Street Building P
Merced, CA 95340

Public Locations

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus is included in crime reports. For reporting purposes public property generally ends at the sidewalk across any street that adjoins the campus.

Crime Data

A crime is reported when it is brought to the attention of a campus security authority or the local police by a victim, witness, a third party or even the offender. Fresno Pacific University discloses reported crimes and crime statistics based on four factors:
1) Where the crime occurred,
2) The type of crime,
3) To whom the crime was reported, and
4) When the crime was reported.

FPU discloses crime reports regardless of whether any of the individuals involved in either the crime itself, or in the reporting of the crime, are associated with the institution. If the institution is in doubt as to whether a crime has been reported, the institution relies on the judgment of law enforcement professionals.

**FPU discloses three general categories of crime statistics:**

**Types of Offenses:** Criminal homicide; including murder, and non-negligent manslaughter and negligent man-slaughter; sex offenses including forcible and non-forcible; robbery; larceny-theft; simple or aggravated assault; intimidation; burglary; destruction/damage/vandalism of property; motor vehicle theft and arson.

**Hate Crimes:** disclose whether any of the above-mentioned offenses, or any other crimes involving bodily injury, were hate crimes. A hate crime occurs when the perpetrator is motivated by one of six categories of bias: race, gender, religion, sexual orientation, ethnicity/national origin, or disability.

Arrests and referrals for disciplinary action for illegal weapons possession and violation of drug and liquor laws. In addition to disclosing statistics for the aforementioned offenses, FPU discloses both the number of arrests and the number of persons referred for disciplinary action. Violations of FPU policies that resulted in persons referred for disciplinary action if there is no violation of the law are not reported.

**Arrest for Clery Act purposes is defined as persons processed by arrest, citation, or summons.**

**Crime Log**

Access to the crime log is provided at each campus during normal business hours. Information for the past 60 days is available immediately upon request. Older information is available with two days’ notice. The crime log includes the crime classification, date/time reported; date/time occurred, general location, and disposition.
The Clery Act Crime Code Definitions

**Intimidation:** The act of making timid or fearful or the act of deterring by threats.

**Criminal Homicide:** Murder and non-negligent manslaughter: The willful killing (non-negligent) of one human being by another.

**Manslaughter by Negligence:** The killing of another person through gross negligence.

**Destruction/Damage/Vandalism of Property:** The intentional and malicious destruction of or damage to the property of another.

**Robbery:** The taking or attempting to take anything of value from the care, custody or control of another by fear and/or force or threat of force and/or violence.

**Larceny-Theft:** Unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Crimes include shoplifting, pocket-picking, purse-snatching, thefts from motor vehicles, thefts of motor vehicle parts and accessories, bicycle theft, and so forth in which no use of force, violence, or fraud occurs.

**Simple Assault:** A criminal assault that is not accompanied by any aggravating factors. (Infliction of serious injury, use of a dangerous weapon)

**Aggravated Assault:** An unlawful attack by one person upon the person of another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce severe injury or great bodily harm. It is not necessary that an injury occur in an aggravated assault when a firearm, knife or other weapon is used which could and/or probably would result in serious personnel injury if the crime were successfully completed.

**Burglary:** The unlawful entry of a structure to commit a felony or theft. For Clery reporting purposes this definition includes the unlawful entry with the intent to commit a larceny or felony; house breaking, safecracking, and all attempts to commit any of the aforementioned offenses.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. Classify as motor vehicle theft all cases where the motor vehicles were taken by person(s) not having lawful access even though the vehicles were later abandoned. This includes joyriding.

**Arson:** Any willful or malicious burning or the attempt to burn, with or without, the intent to defraud, a dwelling house, public building, motor vehicle, aircraft, or personal property of another.
**Weapons Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as the manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or open; furnishing deadly weapons to minors; aliens possessing deadly weapons and all attempts to commit any of the aforementioned offenses.

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, and manufacturing of narcotic drugs. The relevant substances include opium, cocaine or their derivatives (morphine, heroin or codeine); marijuana, synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, transportation, furnishing, possession of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for the illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned offenses. Public Intoxication and driving under the influence are not included in the above definition.

**Sex Offenses**

**Forcible:** Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

**Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity or because of his/her youth.

**Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sexual Assault with an Object:** The use of an object or instrument to unlawfully penetrate, however slight, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Forcible Fondling:** the touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Non-Forcible: Unlawful non-forcible sexual intercourse.
**Incest:** Non-forcible sexual intercourse between persons who are related to one another within the degrees where marriage is prohibited by law.

**Unlawful Sexual Intercourse with a Minor:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**CRIME STATISTICS**

In accordance with the Clery Act, Fresno Pacific University provides mandatory crime statistics as part of this Annual Report. The web site to access this report is provided annually to all enrolled students, staff, and faculty via Fresno Pacific University email. The following tables show reported crimes in the specified categories for the preceding three years. Campus Safety requests crime statistics from law enforcement agencies with jurisdiction for all of Fresno Pacific University reportable locations each year prior to the completion of this Annual Report. These statistics are included in the following tables, along with crime statistics collected by Campus Safety.
## Main Campus Crime Statistics

### On Campus

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### Arrests – Non Campus Property

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Hate Crimes (description of crime, perpetrator’s bias, and location): No hate crimes were reported.

*Notes: Crimes reported in the student housing column are included in the on campus category. The three centers do not have student housing or non-campus property associated with them.*
## REGIONAL CENTER CRIME STATISTICS

### Merced Center

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North Fresno Center

On Campus

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Public Property

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### Bakersfield Center

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<td>0</td>
</tr>
<tr>
<td>Burglary</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
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</tr>
</tbody>
</table>

**Public Property**

<table>
<thead>
<tr>
<th>CRIMINAL OFFENSE</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/Non-Negligent Manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Negligent Manslaughter</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sex Offenses - Forcible</td>
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<td>0</td>
</tr>
<tr>
<td>Sex Offenses – Non – Forcible (incest &amp; statutory rape)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
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<tr>
<td>Aggravated Assault</td>
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</tr>
<tr>
<td>Burglary</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

There were no reported Hate Crimes at the Main Campus for the years 2012, 2013, and 2014.
### Merced Center

#### Arrests

<table>
<thead>
<tr>
<th>Law Violation</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Referrals for Disciplinary Action

<table>
<thead>
<tr>
<th>Law Violation</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violation</td>
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</tbody>
</table>

### North Fresno Center

#### Arrests

<table>
<thead>
<tr>
<th>Law Violation</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Referrals for Disciplinary Action

<table>
<thead>
<tr>
<th>Law Violation</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violation</td>
<td>0</td>
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</tr>
</tbody>
</table>
Visalia Center

**Arrests**

<table>
<thead>
<tr>
<th>Law Violation</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Referrals for Disciplinary Action**

<table>
<thead>
<tr>
<th>Law Violation</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Bakersfield Center

**Arrests**

<table>
<thead>
<tr>
<th>Law Violation</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Referrals for Disciplinary Action**

<table>
<thead>
<tr>
<th>Law Violation</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Hate Crimes (description of crime, perpetrator’s bias, and location): No hate crimes were reported.

*Notes: Crimes reported in the student housing column are included in the on campus category. The three centers do not have student housing or non-campus property associated with them.*
FIRE SAFETY

Main Campus

The Department of Campus Safety responds to all emergencies reported on campus, including fires and fire alarms. For incidents of fire that may pose a danger to the Fresno Pacific University community, Campus Safety will work in conjunction with external agencies such as the Fresno Fire Department and the Fresno Police Department.

Fire Safety Statistics

In accordance with the Higher Education Act, Fresno Pacific University provides mandatory fire safety information as part of this Annual Report. The act defines a fire as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. The following tables show all reported fires occurring in on-campus residence halls, the cause of the fire, the number of injuries and deaths related to the fire, and the value of property damage caused by the fire.

Campus Housing Three-Year Fire Report

Definitions

**Cause of fire:** The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

**Fire:** Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire-related injury:** Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals.

**Fire-related death:** Any instance in which a person—(1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or (2) Dies within one year of injuries sustained as a result of the fire.
Value of property damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

FIRE STATISTICS

For the purposes of including a fire in the statistics in the annual fire safety report, students and employees must report all incidents of fire occurring on campus to the Department of Campus Safety.

2012 Statistics Regarding Fires in Residential Facilities

<table>
<thead>
<tr>
<th>Residential Facilities</th>
<th>Total Fires in Each Building</th>
<th>Fire Number</th>
<th>Cause of Fire</th>
<th>Number of Injuries That Required Treatment at a Medical Facility</th>
<th>Number of Deaths Related to a Fire</th>
<th>Value of Property Damage Caused by Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Strasbourg East</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Krause Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Schlictinging Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Kriegbaum Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Nachtigall Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Warkentine Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Mission Memorial Court Apartments</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Townsend Ave./Heaton Ave. Homes</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Butler Homes</td>
<td>1</td>
<td>1</td>
<td>Down power line</td>
<td>0</td>
<td>0</td>
<td>$0.00</td>
</tr>
<tr>
<td>Willow Gardens Condominiums</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
### 2013 Statistics Regarding Fires in Residential Facilities

<table>
<thead>
<tr>
<th>Residential Facilities</th>
<th>Total Fires in Each Building</th>
<th>Fire Number</th>
<th>Cause of Fire</th>
<th>Number of Injuries That Required Treatment at a Medical Facility</th>
<th>Number of Deaths Related to a Fire</th>
<th>Value of Property Damage Caused by Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Strasbourg East</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Krause Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Schlicting Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Kriegbaum Hall</td>
<td>1</td>
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<tr>
<td>Nachtigall Hall</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Warkentine Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Mission Memorial Court Apartments</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Townsend Ave./Heaton Ave. Homes</td>
<td>1</td>
<td>1</td>
<td>Grease fire while cooking</td>
<td>0</td>
<td>0</td>
<td>$4500.00</td>
</tr>
<tr>
<td>Butler Homes</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Willow Gardens Condominiums</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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</table>
## 2014 Statistics Regarding Fires in Residential Facilities

<table>
<thead>
<tr>
<th>Residential Facilities</th>
<th>Total Fires in Each Building</th>
<th>Fire Number</th>
<th>Cause of Fire</th>
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<th>Value of Property Damage Caused by Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Strasbourg East</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Krause Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Schlicting Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Kriegbaum Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Nachtigall Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Warkentine Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Mission Memorial Court Apartments</td>
<td>0</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Townsend Ave./Heaton Ave. Homes</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Butler Homes</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Willow Gardens Condominiums</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

## Daily Fire Safety Log

Campus Safety keeps a daily fire safety log of all reported fires at on-campus student housing facilities. This log includes the date the fire was reported, the nature of the reported fire, the date and time the reported fire occurred, and the general location of the reported fire. Updates to the log are made within two business days from when a fire is reported to Campus Safety. All employees and students of the University must report any fire occurring in an on-campus student housing facility to Campus Safety, regardless of whether or not the fire has been extinguished. Fires should be reported to the Campus Safety emergency line by calling (559) 453-2298 (or extension 2298 from any campus phone or call box).

A written log of all fires reported within the past 60 days at on-campus student housing facilities is available to the public at the Campus Safety Administration office and on the Campus Safety website ([www.fresno.edu/campus_safety](http://www.fresno.edu/campus_safety)). A log of fires reported to Campus Safety prior to the past 60 days will be made available within two business days of the request.
Description of Student Housing Fire Systems and Fire Drills

Campus Safety responds to all fires and alarms on campus to determine the cause and whether the Fresno Fire Department should be notified to respond. The Fresno Fire department shall play the primary role in any fires they respond to on campus; Campus Safety will assist as needed. In conjunction with the Department of Residence Life, Campus Safety conducts two fire drills during the Fall and Spring semesters for every residence hall (four drills annually). The following tables give a description of the fire detection and suppression systems in each residence hall, and the number of fire drills conducted in each residence hall during the previous calendar year.
## Fresno Pacific University Housing Fire Safety System

### 2014 Fire Systems and Fire Drills

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>System Description</th>
<th>Fire Drills Conducted</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Hall</td>
<td>• System Type: Local fire alarm with central station monitoring.</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>• Control type: Honeywell/Ademco Vista 128FB</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Protection devices: Fire sprinkler and fire pump supervision, smoke detectors, manual pull stations and horn/strobes</td>
<td></td>
</tr>
<tr>
<td>Strasbourg Quad, (includes Strasbourg East, Krause Hall and Schlichting Hall)</td>
<td>• System type: Local fire alarm with central station monitoring</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>• Control type: Honeywell/Ademco Vista 128FB</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Protection devices: Fire sprinkler supervision, smoke detectors, manual pull stations and horn/strobes</td>
<td></td>
</tr>
<tr>
<td>Witmarsum Quad (includes Kriegbaum Hall, Nachtigall Hall and Warkentin Hall)</td>
<td>• System type: Local fire alarm with central station monitoring</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>• Control type: Honeywell/Ademco Vista 128FB</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Protection devices: Fire sprinkler supervision, smoke detectors, manual pull stations and horn/strobes</td>
<td></td>
</tr>
<tr>
<td>Mission Memorial Court Apartments</td>
<td>• Protection devices: Stand-alone smoke detector/alarms</td>
<td>0</td>
</tr>
<tr>
<td>Townsend and Heaton Avenue Homes</td>
<td>• Protection devices: Stand-alone smoke detector/alarms</td>
<td>0</td>
</tr>
<tr>
<td>Butler Avenue Homes</td>
<td>• Protection devices: Stand-alone smoke detector/alarms</td>
<td>0</td>
</tr>
<tr>
<td>Willow Gardens Condominiums</td>
<td>• Protection devices: Stand-alone smoke detector/alarms</td>
<td>0</td>
</tr>
</tbody>
</table>
STUDENT HOUSING AND FIRE SAFETY POLICY

Candles, Fires, and Oil Lamps
Burning any open flame item or incense in any university building at any time is prohibited. This includes, but is not limited to oil lamps and all types of candles. Violations of this policy may be referred to the Restorative Discipline Process. Candles are only allowed in campus residences if the wicks are cut off or dislodged from the candle entirely. Candle warmers are permitted.

Appliances and Cooking
Students may have one microwave and one refrigerator (max. 3.0 cubic feet) in each room. Residents may have a coffee maker, but it must contain an automatic shutoff function. Fire regulations prohibit the use of appliances with exposed heating coils. The use of toaster ovens and hot plates are restricted to house, apartment kitchen and Kriegbaum Suites. Hot plates are not allowed in any other student's rooms. Hot air corn poppers (but not those that use oil) and hot pots that do not have exposed heating coils are permitted in all living areas.

Christmas Trees
Any Christmas trees put up in campus facilities must be flameproof. Please contact Facilities to learn more about this service. Please keep in mind that all Christmas lights must be plugged into a surge protector or an outlet. Students are responsible to appropriately dispose of Christmas trees before the Christmas break.

Electrical Cords
For safety reasons, extension cords are not allowed. However, UL-rated power strips with built-in circuit breakers are an acceptable alternative. The Fresno Fire Department does not allow microwaves, refrigerators or any other heavy appliance to be plugged into a power strip. Microwaves, refrigerators or other heavy appliance must be plugged directly into the wall outlet.

Fire Safety Equipment
Campus fire safety equipment is an important, life-saving necessity. Individuals who tamper with fire safety equipment place themselves and the campus community at risk. Tampering with any smoke detector, fire alarm, fire extinguisher, fire safety map/signs, fire access key or fire exit is strictly prohibited. Any person found responsible for tampering with fire safety equipment will be fined $50 in addition to any repair or replacement costs. If the person responsible is not identified, the fine and repair/replacement cost will be distributed between all members of the living area.
All fire alarms should be treated as a real emergency and students shall exit all building to the amphitheater, keeping the fire lanes clear. A $300 fine will be levied for misuse of a fire alarm; this will be applied to your student account. It is a misdemeanor to tamper with fire equipment.
(under Calif. Penal Code Section 148.4). Damaged equipment or emptied fire extinguishers will incur additional charges. Tampering with smoke detectors will result in a $25 fine. If a low battery causes the smoke detector or exit alarm to "beep," tell your resident assistant immediately who will then email a work order request to facman@fresno.edu. No furniture or personal items may be within 18 inches of the smoke detector or a fire sprinkler. Candles, flammable devices or open flames shall not be permitted or used in any dorm or condo.

**Firearms and Fireworks**
Students may not possesses or use fireworks on campus or any FPU facility (Casa Pacifica). Violators will be fined $300 per incident and/or maybe subject to dismissal. No firearms, BB guns, Air-soft, Paintball guns and ammunitions, knives, switchblades (other than pocket knives) or dangerous weapons as defined in CPC 12020 and 653k and 626.10 P.C. or devices as proscribed by law are permitted on campus or campus housing.

**No Smoking**
No member of the community may use or possess tobacco, alcohol or illegal drug products on campus. This includes the areas in and around university houses, on the streets Heaton, Garden, and Townsend, within the university block, in the Willow Garden Condominiums and at Casa Pacifica.
FIRE EDUCATION AND TRAINING

FPU provides students and employees with the following education and training programs:

Fire Drills
Fire drills will be conducted among campus housing residents twice each semester. Training on fire drill procedures occurs at residence hall meetings bi-annually.

Reporting a Fire/Evacuation Procedures
A fire is defined as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. Students are to follow these procedures when a fire occurs.

Notify Campus Safety first, then the residence assistant or residence director and observe the following procedures:

1. Leave room immediately at the sound of the alarm. Be sure doors and windows are closed.
2. Move away from the building. (Emergency evacuation maps are in each module and office.)
3. When the fire alarm is heard, all residents are required to exit to amphitheater. The residence life staff will ensure that all are accounted for.
4. Residents may return to their rooms only after the building has been cleared by the Fresno Fire Department and or Campus Safety.

Fire Safety

All fire protection equipment has been installed to protect life and property. Tampering with fire equipment in any way is considered a misdemeanor. This includes: any fire equipment on a door, e.g. automatic door closers; any other fire protection equipment, e.g. fire extinguishers, smoke detectors, fire alarms; or removing fire equipment, e.g. batteries from smoke detectors, fire extinguishers from walls.

If you are found guilty of a misdemeanor (breaking any section of the ordinance) you are liable for a fine and/or a one year jail sentence.

Initial breaking of the fire code at Fresno Pacific University may not necessarily lead to your being formally charged, but it will involve a fine. This includes: removing/tampering with automatic door closers; pulling a fire alarm on false pretenses; removing or tampering with fire extinguishers; propping open fire exit doors.

The pulling of a fire alarm under false pretenses carries an automatic fine from Campus Safety. In addition to fines and jail terms applicable to misdemeanors (see above), tampering with smoke and/or heat detectors will involve a two hundred dollar ($200.00) fine per incident plus the cost of any replacement parts that may be necessary. Persons found guilty of such tampering may be apprehended and prosecuted.
Replacements for the smoke/heat detection system will be a minimum of $150 each for each damaged or missing room smoke detector, hallway/common area smoke detector or heat detector (in restrooms, laundry rooms, boiler rooms).

Failure to evacuate the building in the event of an alarm will involve a twenty-five dollar ($25) fine as well as other possible disciplinary action.

No decorations may be hung within 1 foot of the ceiling. No decorations may be placed on any fire doors. No decorations may be placed within 3 feet of all four sides of a fire extinguisher or fire alarm pull station.

Due to fire hazards and safety regulations, burning of candles and/or incense is not permitted. Due to fire regulations all stairwells, walkways, and hallways must remain clear of furnishings, trash and personal belongings once residents have completely moved in.

**Fire Response**

If you discover a fire or see smoke: Call Campus Safety at **(559) 453-2298** or **(2298)** from any campus extension, **(559) 453-2298** from a cell phone, or use a Blue Light emergency phone/call box) or **911**. Identify yourself and report the following information:

- Building name and address
- Room/location of fire
- Type of fire
- Smoke or flame
- Smoke odor

For minor fires like those found in a waste basket, locate a fire extinguisher and contact Campus Safety immediately.
Fire Extinguisher Instruction

PULL safety pin from handle

AIM nozzle at base of fire

SQUEEZE the trigger handle

SWEEP from side to side (watch for re-flash)

- For large fires, evacuate the building and pull a fire alarm. If you are the last person out of a room, close the door behind you - **DO NOT LOCK THE DOOR.** If you become trapped inside a building during a fire:

- Call Campus Safety (2298) from any campus extension, (559) 453-2298 from a cell phone, or use a Blue Light emergency phone/call box) or 911. Tell them your location and that you need assistance to get out.
- Stay near a window and close to the floor.
- If possible, signal for help.

Fire Safety Education and Training Programs

Fire safety education materials and materials for other potential emergencies are available at the Campus Safety Administration office, or online at:


In conjunction with the Department of Residence Life, Campus Safety conducts two evacuation drills during the Fall and Spring semesters for every residence hall (four drills annually) to educate students in how to respond to a fire. These drills may be announced or unannounced. Fire safety information is provided to new student residents during new student orientation.

Campus Safety and the Department of Residence Life conduct bi-annual emergency response training that includes response to major emergencies for Officers and Residence Directors.

Residence Hall Evacuation

Mounted in each dorm room is a diagram that illustrates evacuation routes for that specific residence hall.

The following procedures for evacuating Residence Halls can be found in the Campus Safety website: [http://www.fresno.edu/campus_safety/preparedness](http://www.fresno.edu/campus_safety/preparedness).

Evacuation procedures are also emailed annually to all students.

**Fire Evacuation:** In the event of a fire, alert others and GET OUT. Move everyone away from area of fire; close (but do not lock) all doors behind you as you leave, in order to slow down spread of fire.
• Remain calm.
• Walk, do not run. Keep noise to a minimum. Walk carefully to avoid tripping.
• Do not use elevator.
• On stairways, use handrails and keep to right.
• Check all doors for heat (top and bottom) with back of hand. If hot, do not open.
• Assist people with disabilities (refer to section on persons with disabilities).
• If you are caught in smoke, drop to hands and knees and crawl; breathe shallowly through nose and use blouse, shirt or jacket as filter.
• Assist those leaving the building to move to safe areas away from falling debris.
• If you have relocated away from the building, do not return until you are notified that it is safe to do so.
• If your clothing catches fire, **DO NOT RUN. STOP . . . DROP . . . ROLL.**

**If Trapped By Fire in Room**

• Place (moist, if possible) cloth material around/under door to prevent smoke from entering.
• RETREAT – close as many doors as possible between you and fire. Be prepared to signal from windows, but do not break glass unless absolutely necessary. (Outside smoke may be drawn in.)

**Prepare in Advance**

• Thoroughly familiarize yourself now with all possible routes you could take to exit your building during a fire. Practice walking through alternate exit routes. Remember, during a fire, smoke may obscure normally visible exit signs.
• Avoid creating fire hazards. Do not store things in corridors, overload electrical circuits, put up flammable decorations or prop open doors. Report any problems with smoke detectors, fire alarms, or fire hazards to Campus Safety.

**Fire Log**

The Department of Campus Safety maintains a fire log that includes the date that the fire was reported, any fire that occurred in an on-campus student housing facility, and the nature, date, time and general location of the fire. Entries must be made within two business days of the receipt of the information. The log for the most recent 60-day period is open to public inspection during normal business hours. Portions of the log older than 60 days are available within two business days of a request for public inspection.
ALCOHOL AND DRUG EDUCATION

The University provides services related to alcohol use and abuse including the dissemination of informational materials, counseling services, referrals and college disciplinary actions to students and employees.

The purpose of this policy is to ensure a safe environment that is consistent with the mission of the University and its goal to foster an alcohol-and drug-free environment. The use, possession or distribution of alcoholic beverages by students of Fresno Pacific University is prohibited and violates this policy as well as the University’s handbooks and the Fresno Pacific Idea. Fresno Pacific University is operating in conformity with the Drug-Free Schools and Communities Act of 1989 (Public Law 101-336) and Drug-Free Workplace Act of 1988.

The California Business and Professions Code states that the purchase, possession, distribution, or use of alcoholic beverages is illegal for those under the age of 21 in the State of California and constitutes a misdemeanor under B & P Code 25658 (sections a & b), 25658.5 and 25662.

Students violating this policy are subject to disciplinary actions up to and including suspension or dismissal from the University in accordance with university policies and procedures. In addition to the University process, the University will involve local law enforcement officials when appropriate.

Fresno Pacific University is dedicated to creating a safe and healthy learning environment for all in the campus community. All students and employees are prohibited from unlawful possession, sales, manufacture, use and/or distribution of illegal drugs and alcohol on property used or owned by Fresno Pacific University.

Members of the Fresno Pacific University community, are prohibited from using or serving drugs or alcohol as part of any university sponsored functions, whether on or off campus. This policy also extends to the North Fresno, Visalia and Bakersfield Centers, and Casa Pacifica.

Alcohol & Drug Abuse Education

The University provides services related to alcohol use and abuse including the dissemination of informational materials, counseling services, referrals and college disciplinary actions to students and employees. Programs to further alcohol and drug abuse education and awareness can be seen in these areas as well;

- Freshmen Orientation: various aspects of FPU being a dry campus and why are addressed.
- Transfer Orientation: various aspects of FPU being a dry campus and why are addressed.
• Freshmen Seminar: in the section covering student success, items such as diet, rest, and substance abuse are addressed.
• “All Residents” meetings for students residing on campus
• Regular module meetings within student housing
• Unique Drug and Alcohol Programming
• “Drug and Alcohol Awareness Week”
• Various Chapel and college hour speakers
• Faculty, Staff and student handbooks.

If you need help or know someone with an alcohol, drug, or substance-related problem, please know that the Onsite Counseling Center, the Health Center, our resident directors, deans, faculty, and all other university personnel will provide assistance to those who come forward seeking help. The Onsite Counseling Center provides confidential consultations with trained psychologists at extremely low cost, and also makes referrals to outside counseling and treatment services. FPU recognizes alcohol, drug and chemical dependency as illnesses and as a major health concerns.

Contact Information

Onsite Counseling Center  (559) 453-8050
Student Life  (559) 453-2073
Health Center  (559) 453-2197
Human Resources  (559) 453-2245

Negative consequences may be exhibited through alcohol/drug abuse. Some examples are:

Alcohol
Decreased performance and absenteeism
Drowsiness and mood swings
Poor judgment and coordination/tremors
Lower morale/self esteem
Increase in conflict with others

Marijuana
Disruption of space and distance judgment
Slower motor skills and coordination
Dilated pupils powers
Drowsiness/mood swings
Forgetfulness
Diminished mental powers
Cocaine/Crack
- Short attention span
- Mood swings; euphoria
- Irritability, depression
- Impaired judgment and decision making ability
- Stealing to cover cost of drugs
- Lack of dependability
- Runny nose; excessive sweating

Hallucinogens: PCP, LSD, Ecstasy
- Loss of memory/concentration
- Pupils dilated or constricted
- Visual/auditory hallucinations
- Sudden bizarre behavioral changes
- Moodiness
- Interpersonal conflicts

Amphetamines: Benzedrine, Dexedrine, Cross-tops, Whites, Uppers
- Dilated pupils
- Increased accidents
- Diminished reflexes

Methamphetamines: Crank, Crystal
- Impaired judgment/decision making
- Hyperactivity, irritability, anxiety, depression
- Decreased appetite, weight loss, tremors

Sedatives/Barbiturates/Tranquilizers: Valium, Xanax, Seconal, Tuinal, Reds, Downers
- Diminished reflexes/lower productivity
- Memory loss
- Slurred speech/depression
- Slowed mental process

FPU recognizes alcohol, drug and chemical dependency as illnesses and as a major health concern. Counseling and referrals are available for students through Student Life (559) 453-2073 or the Fresno Pacific Biblical Seminary, On-Site Counseling Center (559) 453-8050.
Possession or Under the Influence of Narcotics

The purpose of this policy is to ensure a safe environment that is consistent with the mission of the University and its goal to foster a drug-free environment.

Fresno Pacific University is operating in conformity with the Drug-Free Schools and Communities Act of 1989 (Public Law 101-336) and Drug-Free Workplace Act of 1988.

The California Health & Safety Code states that “Every person who possesses any controlled substance shall be punished by imprisonment in the state prison for a minimum of one year” (H & S 11350), and, “Every person who possesses for sale, or purchases for sale, any controlled substance shall be punished by imprisonment in the state prison for two to four years” (H & S 11351).

Purchase or possession of marijuana for the purpose of sale, shall be punished by imprisonment in the state penitentiary for a minimum of one year (H&S 11359). In addition, possession any drug paraphernalia for the purpose of unlawfully smoking or injecting a controlled substance is punishable with up to 6 months in county jail (H & S 11364).

The California Business and Professions Code states that the purchase, possession, distribution, or use of alcoholic beverages is illegal for those under the age of 21 in the State of California and constitutes a misdemeanor under B & P Code 25658 (sections a & b), 25658.5 and 25662. In addition, the unlawful distribution or possession of a prescribed medication is also prohibited and punishable by imprisonment in the state penitentiary (B & P 4059 & 4060).

Students violating this policy are subject to disciplinary actions up to and including suspension or dismissal from the University in accordance with university policies and procedures.

In addition to the University process, the University will involve local law enforcement officials when appropriate. Illegal possession, use, or distribution or illicit drugs, is punishable under applicable local, state, and federal law.

The University provides services related to alcohol use and abuse including the dissemination of informational materials, counseling services, referrals and college disciplinary actions.
SEXUAL ASSAULT, DOMESTIC & DATING VIOLENCE & STALKING

Fresno Pacific University does not discriminate on the basis of sex in its educational programs, and sexual harassment and sexual violence are types of sexual discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, Fresno Pacific University issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a University official. In this context, Fresno Pacific University prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the University community.

Introduction

In compliance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, Fresno Pacific University does not discriminate on the basis of race, color, national origin, sex, age, disability, or status as a veteran in the recruitment or admissions of students or in any of its policies, practices, or procedures.

Fresno Pacific University endeavors to provide a safe and orderly learning, working and living environment, in which all students are able to pursue their academic, social and spiritual development. The Fresno Pacific University community believes that all individuals have the right to study, teach, work and live free from discrimination, harassment, sexual harassment and sexual misconduct.

As a Christian Community we will model and work with each other in ways that respect and encourage full acceptance of all persons, and the full exercise and development of our individual gifts and vocations. All members of the campus community are expected to conduct themselves in a manner that does not infringe upon the rights of others. The university will respond to inappropriate, unwanted, or illegal behavior regardless whether such behavior is intentional or simply resultant from careless or insensitive behavior.

The university reserves the right to implement a disciplinary process, which may culminate in the suspension or dismissal of any student who does not meet behavioral standards or comply with University policies. The university also expects that the actions of any student not pose a threat to the health and/or safety of others and not unreasonably disrupt the educational environment of the university.
Laws and Regulations

While there are a number of laws and regulations that mandate how universities handle allegations of discrimination, harassment, sexual harassment and sexual misconduct, it is impossible to set forth every scenario that could be a violation of these policies. Ultimately, the university has the responsibility and discretion to determine whether or not the policy has been violated and impose appropriate sanctions for misconduct.

The university operates in compliance with all applicable federal and state non-discrimination laws/regulations, in conducting its programs/activities and in its employment decisions. Such laws and regulations include but are not limited to:

1. Civil Rights Act of 1964
   a) Title VI which prohibits discrimination based on race, color and national origin.
   b) Title VII which prohibits employment discrimination based on sex, race, religion, color or national origin.
2. Rehabilitation Act of 1973 which prohibits discrimination on the basis of disability in the recruitment and admission of students, the recruitment and employment of faculty and staff and the operation of its programs and activities.
3. The Americans with Disabilities Act of 1990 (Public law 101-336) which is to afford the disabled equal opportunity and full participation in life activities and to prohibit discrimination based on disability in employment, public service, public accommodations, telecommunications, and transportation.
4. The Age Discrimination Act of 1975 which prohibits age-based discrimination against persons of all ages in programs and activities of the University.
5. The Age Discrimination Act of 1967 which prohibits discrimination against persons aged 40 and over regarding employment decisions.
6. Title IX of the Education Amendments of 1972 (“Title IX”) which prohibits all forms of discrimination on the basis of gender (including sexual harassment) in programs and activities by recipients of federal financial assistance. Programs and activities include, but are not limited to, recruitment, admissions, financial aid, athletics, course offerings, and employment. Sexual harassment, which includes acts of sexual violence, is a form of sex discrimination prohibited by Title IX.
7. Violence Against Women Reauthorization Act of 2013 (VAWA) which establishes legislation and expectations for higher education institutions regarding domestic violence, dating violence, sexual assault and stalking. This includes complying with the Clery Act, SaVE Act and California Bill No. 967.
Definition of Terms

“Affirmative Consent” - means affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that he or she has the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent.

In the evaluation of a complaint in the disciplinary process it shall not be a valid excuse:
1. To allege lack of affirmative consent that the accused believed that the complaint consented to the sexual activity under either of the following circumstances:
   a. The accused’s belief in affirmative consent arose from the intoxication or recklessness of the accused or the accuser.
   b. The accused did not take reasonable steps, in the circumstances known to the accused at the time, to ascertain whether the complainant affirmatively consented.
2. That the accused believed that the complainant affirmatively consented to the sexual activity if the accused knew or reasonably should have known that the complainant was unable to consent to the sexual activity under any of the following circumstances:
   a. The complainant was asleep or unconscious.
   b. The complainant was incapacitated due to the influence of drugs, alcohol, or medication so that the complainant could not understand the fact, nature or extent of the sexual activity.
   c. The complainant was unable to communicate due to a mental or physical condition.

Alleged Offender/Respondent/Accused - any individual who is alleged to have discriminated, harassed, sexually harassed or violated sexual misconduct policies.

Community Members – any student, administrator, faculty or staff.

Complainant/Accuser/Victim – any person who alleges to be the victim of discrimination harassment, sexual harassment and/or sexual misconduct and files a complaint.

Compliance Officer – the official university employee designated to manage one or more of the Compliance policies.

Dating Violence – violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of the relationship; the frequency of interaction between the persons involved in the relationship.*For more detailed definition, please see the list of definitions for
domestic and dating violence and stalking related to the Violence Against Women Act (VAWA) 1994.

**Discrimination** – refers to conduct that subjects an individual to disparate treatment of the basis of race, color, religion, ancestry, national origin, sex, marital status, sexual orientation, age, disability, veteran status, or any other classification protected by law. This would include alleged conduct that deprives an individual of academic, employment, or other opportunities offered by the university on the basis of such protected characteristics.

**Domestic Violence** – felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

**Harassment** – refers to conduct that is unwelcome and is directed or related to an individual’s race, color, religion, ancestry, national origin, sex, marital status, sexual orientation, age, disability, veteran status or any other classification protected by law.

**Mandated Reporter** – University employees (faculty, staff and administrators) are expected to immediately report actual or suspected discrimination or harassment to appropriate officials, though there are some limitations. These limitations include licensed professional counselors and staff, on-campus health service providers and staff, and the campus pastor working within the scope of their licensure or ordination.

**Preponderance of Evidence** – the evidence in support of the question at issue is of greater weight or more convincing than the evidence in opposition to it; that is, the standard is whether based on the evidence it is more likely than not that what is alleged is true.

**Quid Pro Quo Harassment** - Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature by a person having power or authority over another constitutes sexual harassment when submission to such sexual conduct is made either explicitly or implicitly a term or condition of rating or evaluation an individual’s educational (or employment) progress, development, or performance. This includes when submission to such conduct would be a condition for access to receiving the benefits of any educational (or employment) program.

**Retaliation** – any adverse reaction whether direct, implied or perceived, taken against a person for alleging harassment/sexual misconduct, supporting a party bringing a complaint, or for assisting in providing information relevant to a claim of harassment or sexual misconduct. Retaliation includes, but is not limited to, intimidation, threats or menacing behavior, coercion,
or discriminatory actions. Retaliation is a serious violation and may result in immediate removal from the university pending the outcome of the restorative discipline process.

**Section 504 Compliance Coordinator** The University ADA/Section 504 Compliance Officer who is responsible for the University's overall efforts to comply with the ADA and Section 504 of the Rehabilitation Act.

**Duties include, but are not limited to:**
1. Administer the University's ADA regulations
2. Review documentation for requests for Reasonable Accommodations
3. Ensure that buildings and pathways are free from obstructions
4. Address concerns that arise from the University Community

**Sex Discrimination** – behaviors and/or actions that deny or limit a person’s ability to benefit from, and/or fully participate in the educational programs or activities or employment opportunities abased on an individual’s sex. Examples of sex discrimination under Title IX include, but are not limited to, sexual harassment, failure to provide equal opportunity in education programs and co-curricular programs including athletics, discrimination based on pregnancy, and employment discrimination.

**Sexual Assault** - an actual or attempted sexual contact with another person without that person's consent. Sexual assault includes, but is not limited to, sexual intercourse without consent, intentional and unwelcome touching of a person's intimate parts (defined as genital area, groin, inner thigh, buttocks, or breast), or coercing, forcing, or attempting to coerce or force someone to touch another person's intimate parts.

**Sexual Exploitation** - abusing (or attempting to abuse) a position of vulnerability or trust for sexual purposes. Examples include, but are not limited to, non-consensual recording (video, audio, or otherwise) and/or distribution of sexual activity or of another person’s intimate body parts, or engaging in or facilitating voyeurism.

**Sexual Harassment** - any unwelcome verbal or physical conduct of a sexual nature that is sufficiently severe, persistent or pervasive such that it unreasonably interferes with, limits or deprives someone of the ability to participate in or benefit from the University’s educational programs or employment opportunities.

**Sexual Misconduct** - any unwelcome behavior of a sexual nature that is committed without consent or by force, intimidation, coercion, or manipulation. Sexual misconduct can occur among persons of the same or different sex. Sexual misconduct includes, but is not limited to, sexual harassment, gender harassment, sexual assault, sexual exploitation, domestic violence, dating violence, and stalking.
**Stalking** - Any person who willfully, maliciously and repeatedly follows or willfully and maliciously *harasses* another person and who makes a *credible threat* with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family is guilty of the crime of stalking.

*Harasses* means engages in a knowing and willful *course of conduct* directed at a specific person that seriously alarms, annoys, torments or terrorizes the person, and that serves no legitimate purpose. *Course of conduct* means two or more acts occurring over a period of time, however short, evidencing a continuity of purpose. *Credible threat* means a verbal or written threat, including that performed through the use of an electronic communication device, or a threat implied by a pattern of conduct or a combination of verbal, written, or electronically communicated statements and conduct, made with the intent to place the person that is the target of the threat in reasonable fear for his or her safety or the safety of his or her family, and made with the apparent ability to carry out the threat so as to cause the person who is the target of the threat to reasonably fear for his or her safety or the safety of his or her family.

**Student** – all persons enrolled in undergraduate, graduate, IELP or professional courses at the university whether full or part-time. For the purposes of university policy, a student is one who is enrolled in a degree or non-degree program at the university or is representing the university between regular academic semesters (including summer and Christmas break). A student is considered to be enrolled at the university unless he/she has completed an official university withdrawal/hiatus process or has graduated from the university.

**Threat to the Health and/or Safety of Others** – Threat to the health and/or safety of others means, for example, any act, planned act or threatened act that places another student, member of the faculty or staff or any campus visitor at an unreasonable risk of bodily harm, exposure to illness, loss of life or destruction of property. A threatened act includes overt threats, as well as threats or reasonably perceived by the actions, interactions and/or conduct of a student.

**Title IX Coordinator** – Fresno Pacific University’s Title IX Coordinators are the formally trained designated agents of the University with primary responsibility for coordinating University Title IX compliance efforts. The Title IX Coordinators’ responsibilities are critical to the development, implementation, and monitoring of meaningful efforts to comply with Title IX legislation, regulation, and case law. In broad terms, the Title IX Coordinators oversee monitoring of University policy in relation to Title IX law developments; implementation of grievance procedures, including notification, investigation and disposition of complaints; provision of educational materials and training for the campus community; conducting and/or coordinating investigations of complaints received pursuant to Title IX; ensuring a fair and neutral process for all parties; and monitoring all other aspects of the University’s Title IX compliance.
A Title IX Coordinator may delegate certain of his or her responsibilities under this policy to other University officials if the Title IX Coordinator determines that it is reasonable and consistent with the purposes of this policy. A Title IX Coordinator has the authority to interpret any ambiguity in this policy. If a Title IX Coordinator determines that a person who has responsibility under this policy has a conflict of interest in a particular matter, then the Title IX Coordinator has the authority to replace such person with another University official for such a matter.

**Title IX Investigator** – Fresno Pacific University’s Title IX Investigators are the formally trained designated agents of the University with the primary responsibilities to investigate and/or coordinate investigations of complaints received pursuant to Title IX.

**Unreasonable Disruption to the Educational Environment** – Unreasonable disruption to the educational environment means, for example, any disruptive act that unreasonably impedes another student’s functioning with in an academic or community life setting or unreasonably impedes the ability of faculty, administration or staff to fulfill their duties and obligations. A violation may include a single disruptive act or ongoing acts and may involve complaints from students, faculty or staff. In determining violations, an assessment will be made of the nature and extent of the disruption and the content and frequency of the complaints(s).

**Education & Programs**

**Taking Immediate Action/How to get Help**

Individuals who believe they have either witnessed or been subjected to unlawful sex discrimination may contact the Title IX Coordinator/Compliance Officer for students at (559) 453-7154 or the Title IX Coordinator/Compliance Officer for employees at 559-453-7104. For 24-hour assistance, contact the Department of Campus Safety at (559) 453-2298.

The Department of Campus Safety and the Title IX Coordinator/Compliance Officer can provide immediate referral information and access to university resources.

**Sexual Violence – Risk Reduction Tips**

The Fresno Pacific University handbook states in relation to sexual conduct: Scripture and the Confession of Faith of the United States Conference of Mennonite Brethren Churches (the University’s sponsoring denomination) affirm the marital covenant as existing only between a man and a woman. Physical intimacy is reserved for individuals within a marriage covenant. Cohabitation with a boyfriend/girlfriend, or members of the opposite sex, outside of the marriage relationship is prohibited. Certain sexual behaviors are prohibited. These include but are not limited to: fornication, adultery, same-sex romantic relations, and discretion in dating practices, public and private. Students are encouraged to build balanced, healthy, Christ-
centered relationships. However, should a student choose to pursue a sexual relationship at any level with another person they should take the following guidelines into consideration:

Risk reduction tips can often take a victim-blaming tone, even unintentionally. Only those who commit sexual violence are responsible for those actions. We offer tips below with no intention to victim-blame, with recognition that these suggestions may nevertheless help you to reduce your risk of experiencing a non-consensual sexual act. Below, suggestions to avoid committing a non-consensual sexual act are also offered:

1. If you have limits, make them known as early as possible.
2. Tell a sexual aggressor “NO” clearly and firmly.
3. Try to remove yourself from the physical presence of a sexual aggressor.
4. Find someone nearby and ask for help.
5. Take affirmative responsibility for your alcohol intake/drug use and acknowledge that alcohol/drugs lower your sexual inhibitions and may make you vulnerable to someone who views a drunk or high person as a sexual opportunity.
6. Give thought to sharing your intimate content, pictures, images and videos with others, even those you may trust. If you do choose to share, clarify your expectations as to how or if those images may be used, shared or disseminated.
7. Take care of your friends and ask that they take care of you. A real friend will challenge you if you are about to make a mistake. Respect them when they do.

If you find yourself in the position of being the initiator of sexual behavior you owe sexual respect to your potential partner. These suggestions may help you reduce your risk for being accused of sexual misconduct:

1. Clearly communicate your intentions to your sexual partner and give them a chance to clearly relate their intentions to you.
2. Understand and respect personal boundaries.
3. Don’t make assumptions about consent; about someone’s sexual availability; about whether they are attracted to you; about how far you can go or about whether they are physical and/or mentally able to consent. Your partner’s consent should be affirmative and continuous. If there are any questions or ambiguity then you do not have consent.
4. Mixed messages from your partner are a clear indication that you should stop, defuse any sexual tension and communicate better. You may be misreading them. They may not have figured out how far they want to go with you yet. You must respect the timeline for sexual behaviors with which they are comfortable.
5. Don’t take advantage of someone’s altered state even if they willingly consumed alcohol or substances.
6. Realize that your potential partner could feel intimidated or coerced by you. You may have a power advantage simply because of your gender or physical presence. Don’t abuse that power.
7. Do not share intimate content, pictures, images and videos that are shared with you. In many jurisdictions, the public sharing of information that was previously shared privately is now a crime.
8. Understand that consent to some form of sexual behavior does not automatically imply consent to any other forms of sexual behavior.

9. Silence, passivity, or non-responsiveness cannot be interpreted as an indication of consent. Read your potential partner carefully, paying attention to verbal and non-verbal communication and body language.

Preserving Evidence

The police are in the best position to secure evidence of a crime. Physical evidence of a criminal sexual assault must be collected from the victim within 120 hours, though evidence can often be obtained from towels, sheets, clothes, etc. for much longer periods of time. If you believe you have been a victim of a criminal sexual assault, you should go to the Hospital Emergency Room, before washing yourself or your clothing. The Sexual Assault Nurse Examiner (a specifically trained nurse) at the hospital is usually on call 24 hours a day, 7 days a week (call the Emergency Room if you first want to speak to the nurse; ER will refer you). A representative from the university can also accompany you to the hospital. If a victim goes to the hospital, local police will be called, but he/she are not obligated to talk to the police or to pursue prosecution. Having the evidence collected in this manner will help to keep all options available to a victim, but will not obligate him/her in any course of action. Collecting evidence can assist the authorities in pursuing criminal charges, should the victim decide later to exercise it.

For the Victim: the hospital staff will collect evidence, check for injuries, address pregnancy concerns and address the possibility of exposure to sexually transmitted infections. If you have changed clothing since the assault, bring the clothing you had on at the time of the assault with you to the hospital in a clean, sanitary container such as a clean paper grocery bag or wrapped in a clean sheet (plastic containers do not breathe, and may render evidence useless). If you have not changed clothes, bring a change of clothes with you to the hospital, if possible, as they will likely keep the clothes you are wearing as evidence. You can take a support person with you to the hospital, and they can accompany you through the exam, if you want. Do not disturb the crime scene – leave all sheets, towels, etc. that may bear evidence for the police to collect.

Bystander Training

If acts of violence against other individuals are observed, members of the FPU community have the option to intervene to help stop the act, only if it is safe and positive to do so without risking further harm.

Suggested options include:
- Dial 911
- Contact Campus Safety
• Yell and draw attention to a witnessed act of violence from a safe distance in order to frighten off the perpetrator
• Remain in the area to provide witness information to the authorities

**Programs and Training Offered**

The University offered the following primary prevention and awareness programs for all TUG students in 2014.

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date Held</th>
<th>Location</th>
<th>Which Prohibited Behavior Covered</th>
</tr>
</thead>
<tbody>
<tr>
<td>PE 123 Self Defense</td>
<td>Spring 2014</td>
<td>SEC</td>
<td></td>
</tr>
<tr>
<td>PE 123 Self Defense</td>
<td>Fall 2014</td>
<td>SEC</td>
<td></td>
</tr>
</tbody>
</table>

Dov means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking.

Under the 2013 Reauthorization of the Violence Against Women Act, institutions must implement “primary prevention and awareness programs for all incoming students and new employees” AND “ongoing prevention and awareness campaigns for students and employees.” While “campaign” is yet to be defined, examples of “primary prevention programs” as they relate to incoming students may be found here: [http://www.ovw.usdoj.gov/docs/campus-minimum-standards-orientation.pdf](http://www.ovw.usdoj.gov/docs/campus-minimum-standards-orientation.pdf)

The University offered the following **primary prevention and awareness programs for all new employees** in 2014:

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date Held</th>
<th>Location</th>
<th>Which Prohibited Behavior Covered</th>
</tr>
</thead>
<tbody>
<tr>
<td>No program offered</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

The University offered the following **ongoing awareness and prevention programs for students** in 2014:

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date Held</th>
<th>Location</th>
<th>Which Prohibited Behavior Covered</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sexual Assault Training</td>
<td>August 2014</td>
<td>SCC 103</td>
<td>Sexual Assault</td>
</tr>
</tbody>
</table>

DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking
The University offered the following **ongoing awareness and prevention programs** for **employees** in 2014:

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date Held</th>
<th>Location</th>
<th>Which Prohibited Behavior Covered</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Procedures</td>
<td>Spring 2014</td>
<td>SCC 100</td>
<td>DoV, Workplace Violence</td>
</tr>
<tr>
<td>Active Shooter Response</td>
<td>Fall 2014</td>
<td>BC Lounge</td>
<td>DoV, Workplace Violence</td>
</tr>
</tbody>
</table>

DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking

**Reporting & Procedures**

All university employees (faculty, staff, and administrators) are expected to immediately report actual or suspected discrimination or harassment to an appropriate official, though there are some limited exceptions. These exceptions include licensed professional counselors and staff, on-campus health service providers and staff, and the campus pastor working within the scope of their licensure or ordination.

In order to make informed choices, it is important to be aware of confidentiality and mandatory reporting requirements when consulting campus resources. On campus, only the above listed resources may maintain confidentiality – meaning they are not required to report actual or suspected discrimination or harassment to appropriate university officials – thereby offering options and advice without any obligation to inform an outside agency or individual unless an accuser has requested information to be shared.

In the context of these policies, Fresno Pacific University has “notice” if a responsible employee knew, or in the exercise of reasonable care, should have known about the sexual harassment or violence. Pervasiveness of the policy violation may be enough to conclude that the school should have known of the hostile environment. Pervasiveness meaning if the violation is widespread, openly visible or well known to students and/or staff or the institution should have known of incidents of harassment from a report to an employee who had a reporting duty to a supervisor, but failed to do so.

Reporting parties may want to consider carefully whether they share personally identifiable details with non-confidential employees, as those details may be shared by the employee with the Title IX Coordinator, Compliance Officer and/or Investigator.

If an accuser does not wish for their name to be shared, does not wish for an investigation to take place, or does not want a formal resolution to be pursued, the accuser may make such a request to the Title IX Coordinator/Compliance Officer, who will evaluate that request in light of the duty to ensure the safety of the campus and comply with federal law. In cases indicating pattern, predation, threat, weapons and/or violence, the University will likely be unable to
honor a request for confidentiality. In cases where the accuser requests confidentiality and the circumstances allow the University to honor that request, the University will offer interim supports and remedies to the accuser and the community, but will not otherwise pursue formal action. A reporting party has the right, and can expect, to have reports taken seriously by the University when formally reported, and to have those incidents investigated and properly resolved through these procedures.

Formal reporting still affords privacy to the reporter, and only a small group of officials who need to know will be told, including but not limited to Student Life, Campus Safety and the Behavioral Intervention Team. Information will be shared as necessary with investigators, witnesses and the responding party. The circle of people with this knowledge will be kept as tight as possible to preserve a reporting party’s rights and privacy.

Upon receiving a report of a reportable offence, the mandated reporter’s initial response will be to notify the appropriate Title IX Coordinator/Compliance Officer. The university will then provide information and support to the accuser, and to take steps to promote the safety of the campus.

Notifying University Officials

- The University employee or mandated reporter who received the report of discrimination, harassment, sexual harassment, or sexual misconduct will immediately notify a Title IX Coordinator/Compliance Officer of the incident and if appropriate, they will assign a Title IX Investigator.
- If the accused is an employee, the director of Human Resources will be notified. If the accused is a student, the Dean of Student Life will be notified. Other University officials may also be notified as needed to accomplish the purposes of this policy.

Providing Accusers and Alleged Offenders with Support and Rights

The Title IX Coordinator/Compliance Officer or their designee will inform students of the following resources and rights.

- Fresno Pacific University commits to the following regarding transparency and assistance:
  - Accuser will be assisted by campus authorities in reporting a crime to law enforcement.
  - Accuser will be able to change academic, living, transportation, or working situations to avoid a hostile environment.
  - Accuser will be able to obtain and FPU will help enforce a no contact directive or restraining order.
  - Accuser will receive a clear description of their institution’s disciplinary process and know the range of possible sanctions.
  - Accuser will receive contact information about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available both on-campus and in the community.
b. Fresno Pacific University commits to the following regarding accountability:
   i. Proceedings shall provide a thorough, prompt, fair, and impartial investigation and resolution and are to be conducted by officials receiving regular training on domestic violence, sexual assault, and stalking.
   ii. Both parties may have others present during an institutional disciplinary proceeding and any related meeting, including an advisor or advocate of their choice.
   iii. Both parties will simultaneously receive written outcomes of all disciplinary proceedings.
   iv. Both parties will be able to appeal the finding.

c. Define Confidentiality: The University official will inform the accuser that the ability to maintain confidentiality and not disclose identifying information may be limited, the University can't ensure confidentiality, and restrictions to promote confidentiality may limit the investigation. However, confidentiality will be maintained when possible.

d. Complaint process: The Title IX investigator will interview the accuser and explain to the accuser the options to pursue informal or formal action. If the accuser decides to pursue the complaint process, the accuser will be asked to submit a written statement. The University official will inform and seek consent from the accuser before beginning an investigation. However, the official may need to pursue an investigation even without the consent of the accuser. The accuser will be notified if the University determines to pursue its own investigation.

e. Interim measures: The Title IX Coordinator/Compliance Officer may suspend a student, employee or organization pending the completion of the investigation and resolution, particularly when, in the judgement of the coordinator, the safety or well-being of any member(s) of the campus community may be jeopardized by the presence of the alleged party. Violation of an interim suspension under this policy is grounds for immediate suspension, expulsion or in the case of an employee, termination. Fresno Pacific University will maintain as confidential any accommodations or protective measures, provided confidentiality does not impair the institution’s ability to provide the accommodations or protective measures.

f. Inform about retaliation: The University official will tell the accuser that federal law and school policy prohibit retaliation, that school officials will take steps to prevent retaliation and take strong responsive action if it occurs, and that the accuser should report any incidents of retaliation to the Title IX Coordinator/Compliance Officer or Investigator.
Preliminary Screening of Information

Upon notification of a compliance violation, the Title IX Coordinator will initiate a preliminary investigation to determine whether there is reasonable cause to support an investigation of the accused and, if so, what policy violations should be investigated. If the preliminary inquiry does not yield enough evidence to require an investigation, the accuser will be notified and the matter will be closed. If there is evidence to support the allegation, the Title IX Coordinator/Compliance Officer will assign one or more investigators to conduct a formal investigation or, if requested by the accuser and agreed to by the Title IX Coordinator/Compliance Officer, an informal process.

Notice of Investigation
When appropriate the investigator will send via e-mail or written hard copy, a notice of investigation to the alleged offender.

Notice of Allegation
A written notice of allegation will be sent or provided to the alleged offender and the accuser via e-mail or hard copy. It will contain the following:
   a. Statement of allegation(s)
   b. Policy the alleged offender has violated
   c. Options for proceeding – Informal or Formal
   d. Notice of hearing date and times (if appropriate)
   e. Appeal criteria
   f. Notice of Retaliation
   g. Notice of Incomplete Sanctions

Informal or Formal Process
   a. Informal Community Justice Conference (CJC) Option
      If an accuser has requested an informal process and the Title IX Coordinator/Compliance Officer agrees, then the accused will be notified of the invitation to participate in a Community Justice Conference (CJC). A CJC is permissible in certain cases, but not for severe cases of Title IX violations. For example, even on a voluntary basis, it is not appropriate to conduct a CJC in cases of allegations of sexual assault. In the case of a sexual assault a CJC may take place after the formal process of a Student Judicial Board or Administrative Review Hearing at the discretion of the accuser and for the purpose of reconciliation. If a CJC is approved as the primary means of resolving the complaint the accuser, the accused, an investigator/coordinator may terminate the CJC process at any point during the process, and initiate a formal process.
   b. Formal Complaint Process –Student Judicial Board (SJB) or Administrative Review (AR) Option
      i. Investigation
a) If at any time a decision is made to initiate a formal complaint procedure, then the investigator(s) and Title IX Coordinator/Compliance Officer will develop the formal investigation strategy and outline a proposed timeline not to exceed 60 days.

b) The Title IX Coordinator/Compliance Officer or assigned investigator(s) will obtain a written complaint (if one has not yet been obtained) from the accuser and present it to the alleged offender. The alleged offender must provide a written response to the investigator within five business days of receipt of the written complaint. The alleged offender may choose not to participate in the investigation; however, the investigation will proceed and the outcome will be based on all the available evidence.

c) If appropriate, additional investigation will be conducted by the investigator(s), and may include personal interviews and research. The investigators may also obtain assistance from Student Life and Campus Safety in interviewing the accused or other parties. The accuser and the accused are entitled to an equal opportunity to present relevant witnesses and other evidence, to have an advisor present when interviewed, and to receive periodic status updates.

d) If additional written statements or complaints are obtained during a formal investigation, the original complaint may be supplemented and the new information may be evaluated by the investigator(s), provided that the accused shall be presented with a copy or summary of such written statements or complaints and allowed one week to provide the investigator(s) with a written response.

ii. Hearing & Decision

Based on information from the investigation, the investigator(s) will present the information gathered from the investigation to the Student Judicial Board or Administrative Review panel. The SJB or AR will determine a finding using a preponderance of the evidence standard (that is, whether a finding is more likely than not). If the finding is that the accused has violated any of these policies the SJB or AR panel will determine a restorative discipline plan which could include any of the listed sanctions in the Student Handbook.

iii. Restorative Plan & Sanctions

A restorative plan will be determined for the student based on the list of possible sanctions listed in the student handbook. The type and degree of any plan will depend on the circumstances of each situation. Prior conduct history may be taken into account after the decision is made. Failure to fulfill the terms of corrective action may result in additional and more severe corrective action.

Notification of Decision

The alleged offender and the accuser will both be notified of the decision separately and simultaneously within three weekdays of the decision in writing. The notice will include:

a. The outcome/finding of any hearing that arises from an allegation.
b. The University’s procedures for the alleged offender and/or accuser to appeal the results of the proceeding

c. Any change to the decision that occurs prior to the time that such a decision becomes final

d. When such decision becomes final

In the case where the alleged offender or the accuser is a student, the Dean of Student Life or a Title IX Coordinator/Compliance Officer or their designee will separately meet with the alleged offender and/or accuser (whichever is a student) to go over the decision.

In the case where the alleged offender or the accuser is an employee a Title IX Coordinator/Compliance Officer or the Director of Human Resources, or their designee will separately meet with the alleged offender and/or accuser (whichever is an employee) to go over the decision.

Appeal Procedure

a. Student/Employee Appeal Rights:

i. If at least one of the parties is an employee, then neither party may appeal the Title IX Coordinator’s/Compliance Officer’s decision except to the extent permitted under a policy applicable to the employee (e.g., under the Faculty Handbook or the Staff Handbook, if applicable). The appeal procedure available to the employee will be available equally to both parties, even if only one party is an employee. In the event processes from both the Faculty Handbook and Staff Handbook could apply, the processes from the Faculty Handbook will apply. If no appeals procedure is available to the employee, then neither party may appeal the decision.

ii. If both parties are students either party may appeal the decision by filing a written appeal to the Title IX Coordinator/Compliance Officer for students. Unless otherwise stated in the written decision, the appeal must be received by the Title IX Coordinator/Compliance Officer for students within seventy-two hours after the decision has been given by mail, email, or hand-delivered hard copy. The appeal must include a copy of the written decision and a description of the reason for appeal. The reviewer of the appeal will be the Title IX Coordinator/Compliance Officer for students.

b. Appeal Criteria:

i. New evidence has come to light that was not available at the time of the investigation and that which may alter the outcome

ii. Procedural error(s) or unfairness that may alter the outcome

iii. The sanctions imposed are not appropriate to the violation(s).

c. The Title IX Coordinator/Compliance Officer will provide a copy of the appeal to the other party, and the other party may file a written response to the appeal within seventy-two hours after the appeal has been sent by mail, email, or hand delivered hard copy.
d. Corrective action will generally be imposed with reasonable promptness following a decision and will not be postponed on account of any appeal, unless the Title IX Coordinator/Compliance Officer determines that there are compelling reasons for postponing some or all of the corrective action until the resolution of an appeal.

e. The reviewer of the appeal shall make a decision within two weeks of receiving the appeal (or, within one week of receiving the opposite party’s response to the appeal).

f. The reviewer of the appeal may either affirm the decision completely, affirm a finding as to the existence of a policy violation but modify the prescribed corrective action, remand the case for additional fact-finding and consideration by the investigator, or require a new formal investigation with new investigator(s). If the reviewer does not call for further action by the investigator, then the decision of the reviewer shall be final, and no more appeals will be permitted.

**Timeline Outline**

Fresno Pacific University aims to bring all allegations to a resolution within a sixty (60) business day time period, which can be extended as necessary for appropriate cause by the Title IX Coordinator/Compliance Officer with notice to the parties.

The process shall generally follow the timeline listed below:

a. Notice to the coordinator by a mandated reporter.

b. Coordinator engages in a preliminary inquiry 1-3 days at which time they will either:
   i. Dismiss the case for lack of evidence
   ii. Initiate the informal process at the request of the accuser and approval of the Coordinator
   iii. Initiate the formal process by assigning the case to the Title IX Investigator

   c. Investigation – maximum of 14 days

   d. Hearing – maximum of 14 days

   e. Appeal and appeal response – 7 days

   f. Final resolution and notification – 7-10 days

Time periods prescribed in this policy may be lengthened in a particular case by the Title IX Coordinator/Compliance Officer if he or she determines that there is adequate cause for allowing additional time and that an extension will not have a material negative effect on the purposes of this policy.
FPU believes that restorative discipline enhances the academic purpose and atmosphere of the campus both educationally and developmentally. The process will enhance maturity and at the same time provide students with the opportunity to learn from their mistakes. It will also provide the opportunity for reconciliation of those who have been injured or estranged. It will encourage students to take responsibility by holding them accountable for their actions including making restitution for damages. And finally, it will enable the restoration of an individual to his or her place in the community. The restorative discipline process at FPU encourages members of the University community to resolve their differences at the lowest possible level of authority (Matthew 18:15).

At times it becomes necessary for the university to intervene. In the event that an individual or group of community members chooses to violate university policies, values or behavioral expectations they can expect to participate in a restorative discipline process. This process will include one of the following possibilities:

1. Individual/group meeting with a Student Life representative.
2. Referral to the Center for Peacemaking for mediation also known as a Community Justice Conference (CJC).
3. Hearing with the Student Judicial Board (SJB).
4. Violations involving serious safety concerns or especially egregious behavior may be subject to Administrative Review (AR).
5. Violations occurring in the last two weeks of the semester where standard procedures do not afford enough time to process the case before students leave for Christmas or summer break, may be subject to an Administrative Review (AR). All options strive to be restorative in nature and will take into consideration the willingness of an individual to accept responsibility for their actions.

When a formal report of a violation reaches the Judicial Officer, he or she will attempt to contact the alleged offender(s) (AO) within 72 hours to inform them of the allegation that has been made. The “Notice of Allegation” will include the specific allegation(s), make reference to the standards that have been violated, and outline the Restorative Discipline process. The JO will determine if the case is eligible for a CJC or if it will be referred to the SJB or an AR. The case review will generally occur within 3 days of when the JO receives the Violation Report or after identifying all of the involved parties. If a CJC is recommended and the AO agrees the CJC Facilitator will generally have ten (10) working days (excluding student holidays) to arrange and conduct the CJC. If the case is referred to the SJB the JO will generally have ten (10) working days (excluding student holidays) to arrange and conduct the CJC.
**Individual/Group Meeting with a Student Life Representative**

In minor behavior violation situations, not to exceed a Level II violation, a Student Life staff member may meet with the individual(s) involved and attempt to resolve the situation and to make things right at the lowest level possible. This may result in an agreement, a mediation (CJC) or mediation type process between the student life staff member and the individual(s), incorporating restorative discipline values and principles.

**Community Justice Conference (CJC)**

The CJC is a cooperative process, patterned after Matthew 18, but formally approached. A CJC includes those who were impacted by the violation, the alleged offender(s) and his or her support person(s), a representative from Student Life, others deemed helpful, and a facilitator. The participants of a CJC are assembled to listen to the experiences of those who were harmed and those who violated the standards of the community. The purpose is to:

1. Recognize injustices.
2. Seek ways to repair the harm as much as possible.
3. Address the causes or conditions that contributed to the current violation.
4. Create an agreed upon plan for the future that would prevent repeated violation.
5. Establish a follow-up plan.

All participants must be provided an orientation to the CJC process and given an opportunity to decide if they want to participate voluntarily. All agreements require the approval of all of the parties present. If these agreements are kept, the group celebrates and the offense is noted as having been resolved and the Restorative Discipline process is completed.

The Center for Peacemaking and Conflict Studies (CPACS) generally provides the facilitators for the CJC process. The CJC facilitators may be graduate students, graduates, or CPACS staff members depending on the nature of the offense and parties involved.

**Student Judicial Board (SJB)**

The SJB is an official judicial body within the Restorative Discipline process. It is composed of students, staff and faculty. The SJB will attempt to resolve the situation through a deliberative judicial process, which culminates in the determination of whether or not an alleged offender should be held accountable for any violation(s) and the subsequent development of a Restorative Plan with when required. The Judicial Officer will provide the SJB with copies of all the information regarding the case—the Notice of Allegation(s), Incident Reports, Violation Report, and any other information, document or evidence available.

When conducting a hearing, the SJB will review all information provided. They may choose to interview those harmed and others who have relevant information about the alleged violation.
The alleged offender will have the opportunity to present his or her own explanation of the evidence and/or his or her involvement in the incident including additional information and witnesses. When the hearing is concluded, the SJB will then carefully consider all of the information it has gathered and render a decision.

In some instances, the SJB may not be able to conduct a hearing and complete its deliberations for a case during a single weekly session. In such instances the SJB may withhold its determination for one additional week in order to insure adequate time for deliberation and decision. Results will be communicated to the alleged offender in writing within 3 working days of the SJB’s decision.

If the SJB determines that the alleged offender is not responsible for any violation, the process will end. If the determination is that the alleged offender is to be held responsible for the violation the SJB may do one of the following:

1. Refer the case back to a CJC if the AO has accepted responsibility for their actions and chooses to participate in a CJC. (The preference is that the offender would choose to work out an agreement to make things right using the CJC process.) Exceptions may involve cases in which a serious violation was brought directly to the SJB and no opportunity was given for the CJC process originally.

2. Develop a restorative plan specifically designed for each unique situation. The plan will take into consideration past or repeated offences. It will be respectful, restorative, reasonable, and as much as possible, intended to reintegrate the offender(s) and those who were harmed by the violation. It will attempt to come as close as possible to recognizing the injustice, restoring equity, and addressing the future to prevent reoccurrence of the initial offense. This plan might include such things as restitution, educational experiences, training classes, community service, fines, probation, etc.

**Administrative Review**

Fresno Pacific University reserves the right to process student conduct violations administratively. Generally administrative review is reserved situations where the immediate health and safety of students may be of added concern. Fresno Pacific University, may also, at its discretion, allow students to request an administrative hearing rather than one of the other options available within the disciplinary process. Administrative hearings are generally conducted by the Dean of Student Life and/or their designee. Should the behavior of a student be deemed counter to the education process, and/or harmful or dangerous to other students/faculty/staff, Fresno Pacific University reserves the right to remove that student from particular settings related to Fresno Pacific University (i.e. the institution, a class, a team, or a residence) pending the outcome of the disciplinary process.
Additionally, an administrative review may be held in lieu of standard procedures for violations occurring in the last two weeks of the semester in order to resolve a case prior to students leaving for Christmas or summer break.
Upon completion of an administrative review, the student(s) involved will be notified in writing as to any formal allegation(s), the determination of said student(s) involvement, any violations of University Standards, and the Administrative Review’s results.

FRESNO PACIFIC UNIVERSITY AND LOCAL RESOURCES

Fresno Pacific Main Campus:
Department of Campus Safety: (559) 453-2298

Student Life: (559) 453-2073
http://www.fresno.edu/student-life
Residence Life: (559) 453-2073

Fresno Pacific Biblical Seminary (559) 453-2310
http://www.fresno.edu/about/seminary

On-Site Counseling Center Referral Line: (559) 453-8050
http://www.fresno.edu/student-life/student-services/site-counseling-program

Fresno Area:
Rape Counseling Center: (559) 222-7273
Marjaree Mason Center: (559) 237-4706

Visalia Area:
Family Services of Tulare County: (800) 448-2044

Bakersfield Area:
Alliance Against Family Violence & Sexual Assault (800) 273-7713 or (661) 327-1091

Law Enforcement:
Fresno County Sheriff’s Office 2200 Fresno Street, Fresno, California 93701
Ph: 559 488-3939

Fresno Police Department 2550 Mariposa Street, Fresno, California 93701
Ph: 559 621-7000
Confidential Counseling

On-Site Counseling Center Referral Line
(559) 453-8050
Provides confidential psychological counseling
http://www.fresno.edu/student-life/student-services/site-counseling-program

Health Center
(559) 453-2097
Provides confidential support services and referrals
http://www.fresno.edu/student-life/student-services/health-services

Office of Spiritual Formation - Campus Pastor
(559) 453-3669
Provides confidential pastoral counseling and support
http://www.fresno.edu/student-life/spiritual-life

Other Resources

Fresno County Office of Civil Rights
The Fresno County Department of Social Services (DSS) has a Civil Rights coordinator to handle your complaints of discrimination based on race, color, national origin, ethnic group, religion, political affiliation, marital status, sex, sexual orientation, age, or disability. If you feel that you are the victim of discrimination, please contact DSS Civil Rights at once. Please call (559) 600-2996 to speak to someone about your concerns
http://www.dhs.gov/how-do-i/file-civil-rights-complaint

Mailing Address:
PO Box 1912, Fresno, CA 93718-9888
Attention: 5KXB

Phone: Civil Rights (559) 600-2996
Welfare Relations (559) 600-6212

Office on Violence Against Women: Established the Violence Against Women act, the Office on Violence Against Women is designed to reduce violence against women and strengthen resources for all survivors of sexual assault, domestic violence, dating violence and stalking.
http://www.justice.gov/ovw

National Domestic Violence Hotline: Established by the Violence Against Women Act, the National Domestic Violence Hotline provides twenty-four hour support for people facing domestic violence.
http://www.thehotline.org/
1-800-799-7233
1-800-787-3224 (TTY)
Stalking Resource Center: Part of the National Center for Victims of Crime, the Stalking Resource Center provides assistance and guidance for those impacted by stalking. [http://www.victimsofcrime.org/our-programs/stalking-resource-center](http://www.victimsofcrime.org/our-programs/stalking-resource-center)

NotAlone.gov: This government-sponsored website contains resources on responding to and preventing sexual assault in schools. [www.notalone.gov](http://www.notalone.gov)

Rape, Abuse and Incest National Network (RAINN): This nonprofit organization has a twenty-four-hour hotline for anonymous support for people dealing with sexual assault and their friends and families. [https://rainn.org/get-help/national-sexual-assault-online-hotline](https://rainn.org/get-help/national-sexual-assault-online-hotline)

The National Suicide Prevention Hotline: This nonprofit organization has a twenty-four-hour, toll-free confidential suicide prevention hotline. [http://www.suicidepreventionlifeline.org/](http://www.suicidepreventionlifeline.org/) 1-800-273-8255

Love is Respect: The Love is Respect website offers information on how to recognize dating violence and seek help. [http://www.loveisrespect.org/](http://www.loveisrespect.org/)

Pandora’s Project: Information about working with LGBTQIA and gender-nonconforming students and same-sex sexual violence. [http://pandys.org/lgbtsurvivors.html](http://pandys.org/lgbtsurvivors.html)

Child Welfare Information Gateway: For information on local state laws regarding mandatory reporting and confidentiality. [https://www.childwelfare.gov/topics/systemwide/laws-policies/statutes/manda/?hasBeenRedirected=1](https://www.childwelfare.gov/topics/systemwide/laws-policies/statutes/manda/?hasBeenRedirected=1)
MEGAN’S LAW

Megan's Law permits law enforcement agencies to advise the public about registered sex offenders from whom they may be at risk. Megan’s Law is available for viewing at the following local law enforcement agencies with an appointment:

Fresno County Sheriff’s Office
2200 Fresno Street,
Fresno, California 93701
Ph: 559 488-3939

Fresno Police Department
2550 Mariposa Street,
Fresno, California 93701
Ph: 559 621-7000

Fresno State University Police Department
2311 E. Barstow Avenue,
Fresno, California 93740
Ph: 559 278-2800

Fresno City College Police Department
1101 E. University Avenue
Fresno, California 93701
Ph: 559 442-8201

The California Department of Justice, Office of the Attorney General’s website, dedicated to Megan’s Law, is also available for searching: http://www.meganslaw.ca.gov.
MISSING STUDENTS

As a provider of on-campus housing, FPU has adopted the following policies and procedures.

Reporting a Missing Student

Students who have been missing for 24 hours should be reported to the Department of Campus Safety. In addition to the Department of Campus Safety, certain officials have significant responsibility for student and campus activities. Missing students may also be reported to these individuals.

- Dean of Students
- Director of Residence Life
- Director of Athletics
- Team Coaches
- Faculty Mentors/Advisors
- Resident Directors
- Resident Assistants
- Regional Center Directors

These individuals are trained annually on how to report a missing student or a crime. They will immediately report the missing person to the Department of Campus Safety.

Notifications

Housing students identify an emergency contact person on their housing applications. This person or persons will be notified within 24 hours of the determination that the student is missing. This contact information will be held confidentially and be accessible only to authorized campus officials and to law enforcement personnel in furtherance of a missing person investigation. If students are under 18 years of age and not emancipated, FPU must also notify a custodial parent or guardian within 24 hours of the determination that the student is missing. The Department of Campus Safety will also notify local law enforcement agency within 24 hours of the determination that the student is missing, no matter what the student’s age is.
Annual Security and Fire Safety Report

2014

Department of Campus Safety
4866 E. Butler Avenue
Fresno, CA 93702
(559) 453-2298