

HOW TO JOIN LinkedIn AND CREATE YOUR PROFILE

1. Go to the LinkedIn sign up page at https://www.linkedin.com/start/join?trk=hb_join
2. Type your first name, last name, email address, and a password you'll use.
Note: You must use your true name when creating a profile. Company names and pseudonyms are not allowed on LinkedIn.
3. Click **Join Now**.
4. Complete any additional steps as prompted.

Preparing to Write Your Profile

Use this guide to build a profile that quickly tells an impactful, professional story. Give viewers a glimpse into who you are and get them excited to learn more. Be strategic and choose one or two themes that strengthen your value and make you easy to remember.

1. PHOTO

Select a photo that represents you professionally. This helps humanize your profile and makes you more approachable.



Colene Kremers

Changing the way Oceanic Airlines finds great talent.
San Francisco Bay Area | Staffing and Recruiting

Current	Oceanic Airlines
Previous	LinkedIn, Dunder Mifflin, Beyond Corporation
Education	UC Berkley

Improve your profile Edit

3. PERSONALIZE

Your profile is the front page of your story. The headline is a great way to show your value and passion in one quick line. Make the reader want to read more.

www.linkedin.com/n/colenekremers/

Background

2. PITCH

Think of your summary as your "elevator pitch." It should tell people what they can expect from you, and describe what you do to someone who's unfamiliar with your job. Highlight your strengths.



Summary

Working at LinkedIn, I am able to combine my experience in recruiting with my love of sharing knowledge to help recruiters become more successful.

In my spare time, I love to educate candidates on how to maximize their job search. By teaching them the tools available and helping them improve their interviewing skills, they are ultimately able to find the next great step in their careers.

Specialties include: Training, Public Speaking Coaching, Project Management and Process Improvement.



LinkedIn for Students: Top Five Profile To-Do's



LinkedIn Recruiters: Do More in Less Time!

4. PICTURES & VIDEOS

Use photos, videos, presentations, and other rich media to make your story jump off the page. This is also a great way to showcase your company & employer brands.

5. PROSE

LinkedIn is not a job board, so your experience doesn't have to read like a resume. Simply summarize your experience in 2 – 3 concise sentences. Describe your major wins or projects for each position, and the value you brought your team.



Experience

Recruitment Product Consultant

LinkedIn
January 2011 - Present (6 years 9 months) | Greater New York City Area



I'm a Strategic Recruitment Product Consultant (RPC) at LinkedIn. I serve as a trusted advisor to our strategic customers, helping them to achieve success with LinkedIn products and maximize their return on investment. In addition, I project manage large-scale product implementations, and drive adoption within global recruitment teams.

6. PASSION

Above all, let your passion for what you do come through in your profile. Get creative and don't be afraid to show your personality.

MY PROFILE MY STORY

Let's create smart and memorable content for your profile. Answering these questions will have you writing your experience, summary, and headline like a pro.

When thinking about the work I do, what words do my peers / managers consistently use to describe my work?

How would I describe what I do to someone completely unfamiliar with my field?

What do I want to be professionally known for?

What can people expect me to bring to the table?

What do I love most about what I do?

Tip: If you're not sure where to start, take a look at your most recent performance review. You may be able to pull good examples from there.

Source: Talent **Connect**