

## Parking Policy – Fresno Main Campus

*Approved by President's Cabinet 2019-10-15*

**Note: the following policy will take effect January 1, 2020. FPU parking permits purchased before that date for the 2019-2020 school year will be honored through June 30, 2020.**

Parking on campus is considered a privilege. Fresno Pacific University reserves the right to revoke a parking permit from any person operating or parking a vehicle on University property in violation of the University's rules and regulations. For purposes of this policy, "vehicle" refers to cars, vans, trucks, electric vehicles, motorcycles, motor scooters, etc.

### **Parking Permits**

An FPU parking permit is required on any vehicle, whether driven by an employee or student, parking in any "permit required" lot (see below) Monday – Friday, 7:00am – 4:00pm. Departments should contact Campus Safety if parking needs to be relaxed in certain lots for special events.

Permits are required only on those days when the fall and spring semester traditional undergraduate (TUG) classes are in session. Permits will not be required at other times (summer, Christmas break, school holidays, etc.).

The purchase of a parking permit does not guarantee the availability of a parking space. Parking is available on a first come, first served basis.

Permits will be available by semester and year. Annual parking permits are valid from July 1 – June 30; semester parking permits are valid from July 1 – Dec 30 or Jan 1 – June 30.

The cost of a parking permit will be set by the President's Cabinet. As of Jan 1, 2020, a parking permit will cost \$40 per semester or \$80 per year.

Employees and students may purchase parking permits from the McDonald Hall Cashier or in the Campus Safety office.

### **Parking Lots**

The following are "permit required" lots:

- McDonald Hall
- Seminary
- Jost Hall
- Heaton (between Jost Hall and the Special Events Center)
- Hamilton (behind the Steinert Campus Center)

Parking is free and open to all in the following lots:

- Facilities
- Twilight Haven dirt lot
- Willow (at Townsend)
- Butler Church (except Sundays from 8am – 1pm, when parking is reserved for those attending Butler Church only)

Maps of the University, including parking lots, are available on the FPU website ([www.fresno.edu](http://www.fresno.edu)). Click on the “Locations” tab at the top and select the Fresno Main Campus.

### **Parking Enforcement**

Disabled and reserved parking are enforced 24 hours a day 7 days a week.

Those committing a parking violation will be given a warning upon their first offense. A citation with a fine of \$40 (except for a disabled parking violation: \$275) will be issued for the second and subsequent offenses. FPU reserves the right to change the fine schedule at any time.

- In addition to the ticket left on the vehicle, notice of the ticket and subsequent communications regarding the ticket will be sent to the registered owner of the vehicle.
- Failure to pay the fine within 21 days will result in a late fee of \$55 added to the ticket.
- Failure to pay the fine plus late fee within the next 30 days will result in the ticket being reported to the credit bureaus and sent to collections.
- A vehicle with more than four unpaid tickets may be towed. If a car is towed, the registered owner of the car is solely responsible for the retrieval of the car and for all fees imposed by the towing company.

A person with outstanding parking fines will not be allowed to purchase a parking pass until all fines have been paid in full. In the case of a ticket being sent to collections, evidence of paying the collections agency in full must be provided.

### **Appeal Process**

A parking citation may be appealed within 21 days from the receipt of ticket.

- The appeal must be in writing and delivered to the Campus Safety office in person or via email ([campus.safety@fresno.edu](mailto:campus.safety@fresno.edu)).
- The appeal should include evidence showing that the ticket was not validly issued.
- If the citation has not been appealed within 21 days of receiving the ticket, appealing is no longer an option and the ticket must be paid in full.

If the appeal is denied, a person may request an Administrative Hearing with an external adjudicator. The result of this hearing will be final.

## **Parking Regulations**

Anyone parking on the FPU campus must abide by the following regulations:

1. Any vehicle parked in "Permit Required" lots, except two-wheeled vehicles those vehicles using loading zones, must display a valid parking permit on the rear-view mirror or dashboard of the vehicle, with all numbers and dates completely visible. For two-wheeled vehicles that cannot readily display the parking permit, Campus Safety will use the license plate to confirm a valid parking permit.
2. Vehicles must be parked in a designated space, between the white lines, in compliance with parking area signage. Motorcycles and motor scooters must park in legitimate parking spaces only (not on sidewalks, under stairways, etc.). Parking anywhere other than a marked parking space requires advance permission from Campus Safety.
3. Parking is specifically prohibited at all times in:
  - 3.1. An area designated as a No Parking Area.
  - 3.2. A fire lane or area marked with a red curb.
  - 3.3. A disabled parking space unless a valid (i.e., issued to the driver and has not been canceled) disabled permit, placard or license plate is displayed.
  - 3.4. A posted reserved parking space without authorization.
  - 3.5. A stall with a time limit for longer than the posted time limit.
  - 3.6. A loading zone without being engaged in loading or unloading.
  - 3.7. An area within 15 feet of a fire hydrant.
4. Students, faculty and staff shall not park in a designated temporary visitor area.
5. Parking permits are not transferable.

## **Authority**

The Chief of Campus Safety is responsible for the administration and daily operations of the parking program, and in collaboration with the Facilities department is responsible for the maintenance of parking facilities.

California Vehicle Code Section 21113 provides the authority for Fresno Pacific University to establish parking and traffic regulations on University property.

All persons driving or parking vehicles on the University campus are required to obey applicable provisions of the California Vehicle Code and University regulations.

Unless otherwise provided for by this policy, all provisions of the California Vehicle Code relating to driving and parking apply to driving and parking on University property. This includes the requirements to obey posted speed limits, stop signs, and other traffic control devices.

California Vehicle Code Section 22651(i) gives Fresno Pacific University the authority to move or tow any vehicle from any campus or off-campus facilities under its control to meet access needs for emergencies, maintenance, construction, and /or special events. Vehicles that are parked in violation of posted notices may be towed and stored at the owner's expense.